

THE ASSAM VALLEY SCHOOL



WINTER SEMESTER CALENDAR 2018

JANUARY, 2018

- 1 Mon : **HOLIDAY — NEW YEAR'S DAY**
- 5 Fri : Online submission of Pre-Board Examination Question Papers for Classes 10 & 12 and Promotion Examination Question Papers for Classes 9 & 11 (Chairs to HUS)
- 13 Sat : **HOLIDAY — 'URUKA'**
- 14 Sun : **HOLIDAY — 'MAGH BIHU'**
- 15 Mon : Dames return to School (8:00 PM)
- 16 Tue : Dames review of Maintenance Work in their respective Boarding Houses (9:00 AM) (Maintenance Manager & Deputy Manager Maintenance)
: Head's review of Estate, Services, & Administration (10:00-11:00 AM) (HOS & Administrator)
: Senior Management Team Meeting (HOS Office) (Noon-1:00 PM)
: Arrival of ISC Biology students for Biology and Biotech Exam Skills Workshop (JCM & MBD)
: AVS Entrance Examination at Siliguri (DEA)
: Arrival of Dr. Maja Zelihic (8:30 PM) (HPD)
- 17 Wed : Inspection of Boarding Houses (BD: 9:30 AM-12:30 PM) & (GD: 3:30-5:00 PM) (HOS, DHM, Administrator, Maintenance Manager & Dames)
: ISC Exam Skill Workshop for Biology and Biotech commences (JCM & MBD)
: Arrival of Students for Dhemaji Tennis Tournament
: Vacation Staff return to School (5:00 PM)
- 18 Thu : Breakfast for Staff CDH (GD) (8:30 AM) (F&B Manager)
: Updated Security, Fire, Earthquake drill Manuals circulated online to all Administrative Departments (Administrator)
: General Body Staff Meeting & Professional Development commences (WMH) (9:00 AM-4:00 PM) (HOS & HPD)
: Teacher Training Workshops by Dr. Maja Zelihic on "Flipped Classroom" (HPD)
: Lunch for Staff CDH (BD) (1:00 PM) (F&B Manager)
: Departure of Dr. Maja Zelihic (4:30 PM) (HPD)
: Dinner for Staff (SCR) (8:00 PM) (F&B Manager)
: Dhemaji Tennis Tournament commences (SBS)
- 19 Fri : Up-gradation of the School's Website commences (Webmaster)
: Submission of Question Papers & Marking Schemes of Pre-Board for Classes 10 & 12 & Promotion Examination for Classes 9 & 11 in Hard Copy (9:00 AM) (Chairs to HUS)
: School Curriculum Committee Meeting (Library) (9:30-10:30 AM) (HOS & DOS)
: Open Forum: Head's interaction with parents (WMH) (2:00-3:00 PM) (HOS & SMT)
: ISC Exam Skill Workshop for Biology and Biotech concludes (JCM & MBD)
: Pupils return to School after the Semester Break under Private and School arrangement (5:00 PM)

- (HSMs, Dames & Tutors)
 - : Luggage Check (Boarding Houses) (HSMs, Tutors & Dames)
 - : Attendance Check (Boarding Houses) (6:00 PM) (HSMs & Dames)
 - : Welcome Dinner for all (CDHs) (8:00 PM) (F&B Manager)
 - : Online remittance of attendance (9:00PM) (HSMs to DSSW)
 - : Online remittance of attendance (10:00 PM) (DSSW to HOS)
 - : 'Lights-Out' (Boarding Houses) (10:00 PM) (HSMs)
- 20 Sat
- : Preparatory leave for classes 9, 10, 11 & 12
 - : Last date of submission of Subject Choice form ISC 2020 (Hard Copy) to Academic Office
 - : Breakfast for all (CDHs) (8:30 AM) (F&B Manager)
 - : Opening of Semester Assembly (Entire School) (WMH) (9:40 AM) (HOS & EM)
 - : Day for Unpacking & Settling in (Boarding Houses) (10:00 AM-1:00 PM) (HSMs, Tutors & Dames)
 - : Publication of Prep, Remedial Schedules for Classes 5 to 8 (HUS)
 - : GD - BD Combined House Meeting — Strategizing for the Semester (G1, G2, G3, G4) (4:30-5:30 PM) (HSMs, Prefects & Pupils in-charge of various games & activities)
 - : Inspection of Examination readiness in WMH by HOS (WMH) (5:30 PM) (DOS, HUS, COE & AO)
 - : House Meetings for Semester plans & strategies (Common Rooms) (7:30-8:30 PM) (HSMs, Dames, Prefects & Tutors)
 - : Inspection of Toye Units (Boarding Houses) (8:45 PM) (HSMs)
 - : Formal Online report on students not returning on time (HSMs & RMO to DSSW by 8:00 PM) & (DSSW to HOS by 9:00 PM)
- 21 Sun
- : Pre-Board Examination for Classes 10 & 12 (WMH) and Promotion Examination for Classes 9 & 11 (MSB) commences (COE, DOS)
 - : NVC Workshop for Class 8 commences (Art Hall) (Class 8B: 10:00 AM-12:30 PM, 8C: 6:30-8:00 PM) (RGP)
- 22 Mon
- : **SARASWATI PUJA — NO CLASSES (DSB, PJB)**
 - : Arrival of Flow India Team (DEA)
 - : NVC Workshop for Class 8 continues (Art Hall) (Class 8A: 6:30-8:00 PM) (RGP)
 - : Meeting of STs with Flow India Team (F-13) (5:00 PM) (DEA & AMS)
 - : Dhemaji Tennis Tournament concludes (SBS)
- 23 Tue
- : Morning Conditioning commences for Classes 5 to 8 (6:10 AM) (DSSW)
 - : Experiential Learning for Classes 7 & 8 with Flow India commences (7:30 AM-2:00 PM) (DEA & STs)
 - : Normal daily schedule commences for Classes 5 to 8 (7:30 AM)
 - : Submission of Holiday Homework by pupils to STs for Classes 5 & 6 (STs)
 - : AVS Sunnyside Winter Semester commences (AVS Sunnyside) (8:30 AM-1:40 PM) (NSG)
 - : Assembly by Jinari & Manas Class 5 Tutors (Central Courtyard) (9:05 AM) (Tutors)
 - : Lower School Activity Programme commences (DOAC)
 - : Pre-Board Examination for Classes 10 & 12 (WMH) and Promotion Examination for Classes 9 & 11 (MSB) continues (COE, DOS)
 - : Final Update of 2018-'19 Academic Department Budgets (Chairs to AO)
 - : Submission of Internal Assessment Marks for Classes 9 & 11 (Chairs to HUS)
 - : Publication of Academic Card Holders List for Extra Study Hour (DOS)
 - : Online Publication of Remedial Lists for Classes 5 to 8 to HSMs, DOS & NNG (Chairs / STs)
 - : NVC Workshop for Class 8 continues (Art Hall) (Class 8D: 6:30-8:00 PM) (RGP)
 - : Pastoral Care Committee Meeting (HOS Office) (6:30-7:45 PM)
- 24 Wed
- : Pre-Board Examination for Classes 10 & 12 and Promotion Examination for Classes 9 & 11 continues (WMH & MSB) (COE, DOS)

- : Collection of Subject Assessment Sheets from Stationery Store for Classes 9 & 11 (STs)
 - : Experiential Learning for Classes 7 & 8 with Flow India continues (7:30 AM-2:00 PM) (DEA & STs)
 - : Workshop on effective Algebra Teaching-Learning for select students (AVR) (3:30-5:00 PM) (BRP)
 - : Remedial lesson plan for Winter Semester (Hard Copy) for Classes 5 to 8 to DEA & DOS (5:00 PM) (Chairs)
 - : NVC Workshop for Class 8 concludes (Art Hall) (Class 8E: 6:30-8:00 PM) (RGP)
 - : Life-Skill Trainers' Training for selected Teachers (SEN) (6:30-8:00 PM) (CPU)
- 25 Thu : Experiential Learning for Classes 7 & 8 with Flow India concludes (7:30 AM-2:00 PM) (DEA & STs)
- : Assembly by Subansiri & Namdang Class 5 Tutors (Central Courtyard) (9:05 AM) (Tutors)
 - : Pre-Board Examination for Classes 10 & 12 and Promotion Examination for Classes 9 & 11 continues (WMH, MSB) (COE, DOS)
- 26 Fri : **HOLIDAY — REPUBLIC DAY**
- : Republic Day Celebrations — Flag Hoisting (MSB) (Whole School) (9:00 AM) (HOS & Administrator)
 - : Sports Gala for Lower School (Pavilion) (11:00 AM-1:30 PM) (DSSW & PE Dept.)
 - : Departure of Flow India Team (DEA)
- 27 Sat : Practice Assembly (Central Courtyard) (9:05 AM) (ARB & PSA)
- : Submission of Holiday Homework by pupils to STs for Classes 7 & 8 (STs)
 - : Pre-Board Examination for Classes 10 & 12 and Promotion Examination for Classes 9 & 11 continue (WMH, MSB) (COE, DOS)
 - : Submission of Unit Lesson Plan for Founders' Semester (Classes 9-12) (Chairs to DOS)
 - : Submission of Scheme of Work and Unit Lesson Plans for Winter Semester for Classes 5 to 8 (STs to Chairs)
 - : Submission of customized Worksheets for Academic Card Holders (Classes 5 to 8) (Chairs to DOS & DEA)
 - : Tutorial Meetings Lower School (Boarding Houses) (12:20-2:00 PM) (HSMs & Tutors)
 - : Online submission of Annual Appraisal form for 2017-'18 to all categories of staff (5:00 PM) (EO-HOS)
- 28 Sun : Photography trip to Bhalukpong & Tipi (RCH / SJS / SAN)
- 29 Mon : Extra Academic Hour in the Morning for Academic Card holders of Classes 5 to 8 commences (MSB) (DOS, DEA)
- : Pre-Board Examination for Classes 10 & 12 and Promotion Examination for Classes 9 & 11 continues (WMH, MSB) (COE & DOS)
 - : Final Update of 2018-'19 Academic Department Budgets to SMF (DOS)
 - : Remediation for Classes 5 to 8 commences (MSB) (5:30-6:20 PM) (HUS)
 - : Senior Management Team Meeting (HOS Office) (5:30 PM)
 - : 3rd round 'MATHMASTER' Training program for all Mathematics teachers of Lower School and Sunnyside Commences (BRP)
- 30 Tue : Martyrs' Day (One-minute silence to be observed at 11:00 AM)
- : Assembly by Bhoroli & Lohit Class 6 Tutors' (Central Courtyard) (9:05 AM) (Tutors)
 - : Pre-Board Examination for Classes 10 & 12 and Promotion Examination for Classes 9 & 11 continue (WMH, MSB) (COE, DOS)
 - : Visit of Class 7A to Water Treatment Plant in Missamari (2:30-5:30 PM) (ALD)
 - : Life-Skill Trainers' Training for selected Teachers (SEN) (6:30-8:00 PM) (CPU)
 - : Publication of Teaching Responsibilities for Classes 10 & 12 (Batch of 2019) (HOS & DOS)
- 31 Wed : Pre-Board Examination for Classes 10 & 12 and Promotion Examination for Classes 9 & 11 Continues (WMH & MSB) (COE, DOS)

- : Camping Experience for AVS Sunnyside Pupils (Golf Greens) (9:00 AM-1:00 PM) (CHB & RLB)
- : Submission of Scheme of Work and Unit Lesson Plans for classes 5 to 8 for Winter Semester (Soft copy) (Chairs to DEA)
- : 3rd round 'MATHMASTER' training program for all Mathematics teachers of Lower School and AVS Sunnyside concludes (BRP)

FEBRUARY, 2018

- 1 Thu : Assembly by Kopili & Dhansiri Class 6 Tutors' (Central Courtyard) (9:05 AM) (Tutors)
: Pre-Board Examination for Classes 10 & 12 and Promotion Examination for Classes 9 & 11 continues (WMH & MSB) (COE & DOS)
- 2 Fri : NIIT Mathemagician contest 2018 commences (BRP & TPD)
: Meeting of Dames with DSSW (DSSW Office) (10:00 AM)
: Pre-Board Examination for Classes 10 & 12 and Promotion Examination for Classes 9 & 11 concludes (WMH & MSB) (COE, DOS)
: Holiday Homework submission report for Classes 5 to 8 (STs to DEA)
: Lower School Tutors' Interaction with DSSW (F-13) (4:00-5:00 PM)
: WMH to be ready for Orientation of Board Examinees (ISC- 2018) (5:00 PM)
: AVE Farewell (AVE Room) (6:30-10:00 PM) (SPS)
- 3 Sat : Practice Assembly (WMH) (9:05 AM) (ARB, PSA)
: NIIT Mathemagician contest 2018 concludes (BRP & TPD)
: Review Lessons for Classes 9, 10, 11 & 12
: Examination Skill Workshop for Accounts ISC 2018 commences (F13) (Noon-10:30 PM) (DNP)
: Science Coaching commences for class 12S (New) (MSB) (TAA & DOS)
: Tutorial Meetings (MSB / Boarding Houses) (12:20-2:00 PM) (HSMs & Tutors)
: Farewell Parties – Girls' Houses (6:30-10:30 PM) (HSMs)
: ***ISC PRACTICAL / VIVA EXAMINATION (COMMERCE – AVR & POL. SCIENCE – CR) (9:00 AM)**
: Upgradation of the School's Website concludes (Webmaster)
- 4 Sun : World Cancer Day
: Examination Skill Workshop for Accounts ISC 2018 commences (F13) (7:30 AM-1:00 PM) (DNP)
: Election Day for electing the House Representatives for the School Council (10:00 AM) (RGP & AMS)
: ***ISC PRACTICAL / VIVA EXAMINATION (HISTORY – AVR & EVS – CR) (10:00 AM)**
: Farewell Parties – Boys' Houses (6:30-10:30 PM) (HSMs)
- 5 Mon : **SCHOOL SAFETY WEEK commences (CPO & DCPO)**
: No morning conditioning and morning prep
: Examination Skill Workshop for Accounts ISC 2018 concludes (F13) (7:30 AM-1:00 PM) (DNP)
: Review Lessons for Classes 9, 10, 11 & 12
: NSTSE (Classes 5-9 & 11S) (MSB) (9:30-11:10 AM) (MBD)
: Orientation of Board Examinees 2018: ISC Pupils (WMH) (3:30 PM-4:30 PM) (HOS, DHM, DOS, HUS, HSMs & Dames)
: HSM Meeting for Yellow House (4:30-5:15 PM)
: Mark-Entry ends for Classes 10 & 12 (5:00 PM)
: HSM Meeting for Tihu (5:30-6:15 PM)
: Prefect Council Meeting (F-13) (5:30 PM) (HOS, DHM & DSSW)
: Examination Skill Workshop for History ISC 2018 (AVR) (6:00-8:00 PM) (VPR)
: Enrichment for Board Examinees 2018 (Class Hours) (STs)
: *** ISC PRACTICAL / VIVA EXAMINATION (ECONOMICS - AVR & SOCIOLOGY – CR) (9:00 AM)**

- 6 Tue : Assembly by Jinari & Manas Class 6 Tutors (WMH) (9:05 AM) (Tutors)
 : Enrichment for Board Examinees 2018 (STs) (Class Hours)
 : *** ISC PRACTICAL / VIVA EXAMINATION (PSYCHOLOGY – AVR & ACCOUNTS – CR) (10:00 AM)**
 : Examination Skill Workshop for Economics ISC 2018 & Economics Applications ICSE 2018 commences (F13) (Noon-10:30 PM) (MMK)
 : Verification of Marks by Class Teachers (Classes 10 & 12) (12:30 PM)
 : MIS Report to HOS (Classes 10 & 12) (2:00 PM) (MIS-Co)
 : Review Lessons for Classes 9 & 11 (Class Hours)
 : Mark-Entry ends for Classes 9 & 11 (3:00 PM)
 : Review Meeting for Class 10 (4:00-5:00 PM) and for Class 12 (5:00-6:00 PM) (Library) (HOS, DHM, DOS & HUS)
 : Exam skill workshop for ICSE Geography (WMH) (6:00 - 8:00 PM) (SMJ, MNB & KBH)
- 7 Wed : Verification of Marks by Class Teachers (Classes 9 & 11) (7:30 AM)
 : Field Trip to Nameri National Park for EVS and ENA Students of Classes 9 & 11 (HMD & ABG)
 : Examination Skill Workshop for Economics ISC 2018 & Economics Applications ICSE 2018 concludes (F13) (9:00 AM-8:30 PM) (MMK)
 : Assembly — Academic Honours, Founders' Semester (9:10 AM) (WMH) (EM, DEA, HUS)
 : Sports Gala for Classes 9 & 11 (PE Department)
 : MIS Report to HOS (Classes 9 & 11) (2:00 PM) (MIS-CO)
 : Submission of Answer Scripts of Pre-Board Exam of Classes 10 & 12 to AO (STs)
 : Food Committee Meeting (HOS Office) (4:30-5:30 PM)
 : North-East Ranking Tennis Tournament, Silchar commences (SBS)
 : HSM Meeting for Green House (5:30-6:15 PM)
- 8 Thu : Assembly by Subansiri & Namdang Class 6 Tutors' (WMH) (9:05 AM) (Tutors)
 : **Preparatory Leave for all Pupils of ISC 2018 Commerce, Humanities & ICSE 2018 commences (9:00 AM) (HSMs, DAMES) and all ICSE & ISC Board Examinees must return to School 48 hours before their scheduled Practical & Theory Examination (HSMs, HUS, DOS)**
 : Sports Gala for Classes 9 & 11 (PE Department)
 : Review Meeting for Classes 9 & 11 (4:30 PM) (Library) (HOS, DHM, DOS, HUS)
 : Publication of the List of Promoted Pupils of Classes 9 & 11 (DOS)
- 9 Fri : MUFTI DAY
 : Withdrawal Notice to Parents of unsuccessful candidates in Classes 9 & 11 Promotion Examination (DOS)
 : Text-Books distribution to Classes 10 & 12 (Academic Session 2018-19) (MSB) (1st School—CTs)
 : Academic Year for Classes 10 & 12 commences (Batch 2018-'19)
 : Meeting of Dames with DSSW (DSSW Office) (10:00 AM)
 : Publication of Prep Schedules for Classes 10 & 12 (Batch 2018-'19) (HUS)
 : Submission of Answer Scripts of Promotion Exam of Classes 9 & 11 to Academic Office (STs)
 : Inter-House Lower School Badminton Championship commences (B.M. Coach)
 : HSM Meeting for Blue House (4:15-5:00 PM)
 : HSM Meeting for Red House (5:15-6:00 PM)
- 10 Sat : Industry Visit for Class XII (8:00 AM-6:00 PM) (DNP)
 : Practice Assembly (WMH) (9:05 AM) (ARB & PSA)
 : Submission of Measured Syllabi for Classes 10 & 12 (Batch 2019) (STs to Chairs) (1:30 PM)
 : Round Square Student Committee Meeting (HOS Office) (3:30 PM) (ASH)
 : Inter-House General Quiz for Lower School (WMH) (6:30-8:00 PM) (SMH)
 : **SCHOOL SAFETY WEEK concludes (CPO & DCPO)**

- 11 Sun : **AVS Foundation Day**
 : Educational Trip to Orchid & Bio-Diversity Park, Kaziranga for Class 6 (8:30 AM-5:00 PM) (RBI, RHA & SDB)
 : Educational Trip to Pabhoi Greens for Class 5 (8:30 AM-5:00 PM) (MMA & MKR)
 : AVE Outing (Tezpur) (10:30 AM-5:30 PM) (SPS)
 : North-East Ranking Tennis Tournament, Silchar concludes (SBS)
 : Inter-House Lower School Badminton Championship concludes (B.M. Coach)
- 12 Mon : Prep for Classes 10 & 12 commences (HUS)
 : Submission of Packed Envelopes (Mark Sheets & Subject Assessment only) of Classes 9 & 11 (1:30 PM) (CTs to AO)
 : Submission of Packed Envelopes of Pre-Board Mark Sheets of Classes 10 to 12 (1:30 PM) (CTs to AO)
 : Upper School Activity Program commences (DOAC)
 : Senior Management Team Meeting (HOS Office) (5:30 PM)
- 13 Tue : Assembly by Bhoroli & Lohit Class 7 Tutors' & Foundation Day presentation by Electronic Media (WMH) (9:05 AM) (Tutors & MCM)
 : Training of Fire Fighting (Admin. Office) (4:00-4:30 PM) (Administrator)
 : Upper School Tutors' Interaction with DSSW (F-13) (5:00-6:00 PM)
 : Life-Skill Trainers' Training for selected Teachers (SEN) (6:30-8:00 PM) (CPU)
- 14 Wed : Despatch of Pre-Board and Promotion Examination Report packets to Parents for Classes 9 to 12 (DO)
 : Cultural Affairs Council meeting (F-13) (5: 00 PM) (DOAC)
- 15 Thu : Assembly by Kopili & Dhansiri Class 7 Tutors (WMH) (9:05 AM) (Tutors)
 : **Last date to receive Withdrawal Applications from the parents for Academic Year 2018-'19 (Classes 5 to 11)**
 : Boarding School experience for selected pupils of Class 4 of AVS Sunnyside commences (Tihu & Namdang House) (NSG & NKB)
 : Pupil Academic Council Meeting (Library) (3:30PM) (HOS, DHM, DOS, DEA & HUS)
- 16 Fri : Meeting of Dames with DSSW (DSSW Office) (10:00 AM)
- 17 Sat : Hindi & Assamese Elocution for AVS Sunnyside Pupils (AVS Sunnyside) (9:00-11:00 AM) (SNS, MMN & SIB)
 : Practice Assembly (WMH) (9:05 AM) (ARB, PSA)
 : Tutorial Meetings (MSB / Boarding Houses) (12:20-2:00 PM) (HSMs & Tutors)
 : Inter-House Lower School English Debates (Central Courtyard / WMH) (6:30 PM) (PJN)
 : Inter-House Archery Championship (SKP)
 : Inter-House Upper School Badminton Championship commences (B.M. Coach)
 : Boarding School experience for selected pupils of Class 4 of AVS Sunnyside concludes (Tihu & Namdang House) (NSG & NKB)
- 18 Sun : Photography trip to Kaziranga (RCH / SJS / SAN)
 : Visit to Missionaries of Charity (Tezpur) (9:30 AM) (LPB & PJB)
- 19 Mon : Syllabus Progress Report for Classes 5 to 8 (5:00 PM) (Chairs to DEA)
 : 1st School Council Meeting 2018 (Library) (5:00 PM) (RGP & AMS)
 : Inter-House Upper School Badminton Championship concludes (BM Coach)
 : HSM Meeting for Yellow House (4:30-5:15 PM)
 : HSM Meeting for Tihu (5:30-6:15 PM)

- 20 Tue : Assembly by Dance Department (WMH) (9:05 AM) (RBB & TLB)
 : Online submission of filled-in Annual Appraisal form for 2017-'18 to EO-HOS (5:00 PM) (AC, AST, NA & DM)
 : Life-Skill Trainers' Training for selected Teachers (SEN) (6:30-8:00 PM) (CPU)
- 21 Wed : HSM Meeting for Green House (4:30-5:15 PM)
- 22 Thu : Assembly by Jinari & Manas Class 7 Tutors (WMH) (9:05 AM) (Tutors)
 : Professional Development for Asset Review (3:30-5:00 PM) (AVR) (SMJ, HPD)
 : HSM Meeting for Blue House (4:30-5:15 PM)
 : Syllabus Progress Report for Classes 5 to 8 (5:00 PM) (DEA to DOS)
- 23 Fri : Meeting of Dames with DSSW (DSSW Office) (10:00 AM)
 : All Assam Tennis Tournament, Guwahati commences (SBS)
 : HSM Meeting for Red House (4:30-5:15 PM)
- 24 Sat : Practice Assembly (Central Courtyard) (9:05 AM) (ARB & PSA)
 : Tutorial Meetings (MSB / Boarding Houses) (12:20-2:00 PM) (HSMs & Tutors)
 : Q Vigyan 2.0: The Science Quiz (WMH) (12:30-2:00 PM) (SMH)
- 25 Sun : AVS Sunnyside Annual Sports Day (Sports Pavilion) (9:00-10:30 AM)
 (AVS Sunnyside Staff & PE Department)
- 26 Mon : Senior Management Team Meeting (HOS Office) (5:30 PM)
- 27 Tue : Assembly by Subansiri & Namdang Class 7 Tutors (Central Courtyard) (9:05 AM) (Tutors)
 : Life-Skill Trainers' Training for selected Teachers (SEN) (6:30-8:00 PM) (CPU)
- 28 Wed : National Science Day
 : National Science Day competitions at Tezpur Central University for selected students (ALD & SMH)
 : All Assam Tennis Tournament, Guwahati concludes (SBS)

MARCH, 2018

- 1 Thu : Meeting of Dames with DSSW (DSSW Office) (10:00 AM)
- 2 Fri : **HOLIDAY — HOLI**
 Celebration of 'Festival of Colours' (Pavilion) (9:15-11:30 AM) (HSMs & Tutors)
- 3 Sat : World Wildlife Day
 : Practice Assembly (Central Courtyard) (9:05 AM) (ARB, PSA)
 : Submission of Question Papers & Marking Schemes for Classes 5 to 8 Promotion Examinations (STs to Chairs)
 : Tutorial Meetings (MSB / Boarding Houses) (12:20-2:00 PM) (HSMs & Tutors)
 : Inter-House Table Tennis Championship commences (PE Dept.)
 : Online Submission of Pastoral Reports (Tutors to HSM) (5:00 PM)
- 4 Sun : National Safety Day
 : Health Camp at Harchurah (KGMT School) (10:00 AM) (DSB, LPB & PJB)
- 5 Mon : Inter-House Table Tennis Championship concludes (PE DEPT)
 : HSM Meeting for Yellow House (4:30-5:15 PM)
 : HSM Meeting for Tihu (5:30-6:15 PM)

- 6 Tue : Submission of Question Papers & Marking Schemes for Classes 5 to 8 Promotion Examination (Chairs to DEA)
 : Assembly by Bhoroli & Lohit Class 8 Tutors (Central Courtyard) (9:05 AM) (Tutors)
 : Food Committee Meeting (HOS Office) (4:30-5:30 PM)
 : Life-Skill Trainers' Training for selected Teachers (SEN) (6:30-8:00 PM) (CPU)
- 7 Wed : Prefect Council Meeting (F-13) (3:30-4:30 PM) (HOS, DHM & DSSW)
 : HSM Meeting for Green House (4:30-5:15 PM)
- 8 Thu : International Women's Day
 : Assembly by Kopili & Dhansiri Class 8 Tutors (Central Courtyard) (9:05 AM) (Tutors)
 : Head's review of the Riding School (Riding School) (4:00 PM) (DSSW & Riding Instructor)
 : HSM Meeting for Blue House (4:30-5:15 PM)
 : Deadline to submit Calendar inputs for Summer Semester 2018 (Staff to Sys. Admin) (5:00 PM)
 : Programme on Social & Health Awareness for all ladies including non-working spouses (SCR) (5:30 PM) (RMO, DSB & HMD)
- 9 Fri : Meeting of Dames with DSSW (DSSW Office) (10:00 AM)
 : HSM Meeting for Red House (4:30-5:15 PM)
 : Online Submission of Pastoral Reports (HSM to DSSW) (5:00 PM)
 : Games Council Meeting (F-13) (5:30 PM) (DSSW & PE Dept.)
- 10 Sat : Practice Assembly (Central Courtyard) (9:05 AM) (ARB & PSA)
 : Formal Written Prep for Lower School concludes
 : Tutorial Meetings (MSB / Boarding Houses) (12:20-2:00 PM) (HSMs & Tutors)
 : Round Square Student Committee Meeting (HOS Office) (3:30 PM) (ASH)
 : Deadline to submit Calendar inputs for Summer Semester 2018 (Sys. Admin to DHM) (5:00 PM)
- 12 Mon : Collection of Subject Assessment Sheets from Stationery Store for Classes 5-8 (STs)
 : Submission of Question Papers & Marking Schemes for Classes 5 to 8 Promotion Examinations (DEA to DOS)
 : Senior Management Team Meeting (HOS Office) (5:30 PM)
- 13 Tue : Assembly by Jinari & Manas Class 8 Tutors' (Central Courtyard) (9:05 AM) (Tutors)
 : Collection of Subject Assessment Sheet from Stationery Store (Chairs' / STs)
 : Life-Skills Trainers Training for selected Teachers (SEN) (6:30-8:00 PM) (CPU)
- 14 Wed : End of the year Assessments for AVS Sunnyside Classes 1 & 2 commences (AVS Sunnyside) (NSG)
 : Prep Evaluation Report of Lower School (Chairs, STs to DEA)
 : International Pi-Day celebration (Conference Room) (3:00-5:00 PM) (BRP & SMH)
 : Deadline to submit Calendar inputs for Summer Semester 2018 (DHM to HOS) (5:00 PM)
- 15 Thu : Investiture Ceremony for Tihu Prefects 2018-'19 (Central Courtyard) (9:05 AM) (DEA, KBD & NKB)
 : Remedial Lessons for Classes 5 to 8 conclude
- 16 Fri : Preparatory Leave for Classes 5 to 8
 : General Body Staff Meeting for Summer Semester Calendar (Library) (10:00 AM-1:00 PM) (Sys. Admin / SAN)
 : Arrangements for Promotion Examination for Classes 5 to 8 (MSB) (2:00 PM) (AO & COE)
 : Head's Inspection of Examination arrangements for Classes 5 to 8 (MSB) (3:00 PM) (COE & AO)
- 17 Sat : Promotion Examinations for Classes 5 to 8 commences (MSB) (COE, DOS)
 : Story Telling for AVS Sunnyside Pupils for classes KG & 1 (AVS Sunnyside) (9:00-11:00 AM) (RRE & SPC)

- : Online Submission of Pastoral Reports (DSSW to DHM) (5:00 PM)
- 19 Mon : AVS Sunnyside Annual Spelling Bee (Classes 2, 3 & 4) (AVS Sunnyside) (9:30-11:00 AM) (NSG, RLB & CHB)
- : Promotion Examinations for Classes 5 to 8 continue (COE & DOS)
- : Prep Evaluation Report of Lower School (DEA to DOS)
- 20 Tue : International Day of Happiness
- : Promotion Examinations for Classes 5 to 8 continue (COE & DOS)
- : DHM's Review of the Prefects' Council to HOS (3:30 PM) (DHM)
- : Deadline for MIS Activity Grade entries for the Lower School across all categories (5:00 PM) (AICs)
- : Life-Skill Trainers' Training for selected Teachers (SEN) (6:30-8:00 PM) (CPU)
- 21 Wed : World Poetry Day & International Day of Forests
- : Promotion Examinations for Classes 5 to 8 continue (COE & DOS)
- 22 Thu : World Water Day
- : Promotion Examinations for Classes 5 to 8 continue (COE & DOS)
- 23 Fri : Promotion Examination for Classes 5 to 8 continues (COE & DOS)
- : AVS Sunnyside Promotional Examination commences for classes 3 & 4 (AVS Sunnyside) (9:15-10:45 AM) (NSG)
- : Meeting of Dames with DSSW (DSSW Office) (10:00 AM)
- : Deadline for MIS Activity Grade entries for the Upper School across all categories (5:00 PM) (AICs)
- : Online Submission of Pastoral Reports (DHM to HOS) (5:00 PM)
- 24 Sat : World Tuberculosis Day
- : Promotion Examinations for Classes 5 to 8 continue (COE & DOS)
- 26 Mon : Promotion Examinations for Classes 5 to 8 continue (COE & DOS)
- : Senior Management Team Meeting (HOS Office) (5:30 PM)
- 27 Tue : World Theatre Day
- : Promotion Examinations for Classes 5 to 8 continue (COE & DOS)
- 28 Wed : Promotion Examinations for Classes 5 to 8 concludes (MSB) (COE & DOS)
- 29 Thu : Review Lessons for Classes 5-8 (STs)
- 30 Fri : **HOLIDAY — GOOD FRIDAY**
- 31 Sat : Submission of Holiday Homework for Classes 10 & 12 to HUS (Chairs)
- : Science Coaching concludes for Class 12S (New) (MSB) (TAA & DOS)
- : Review Lessons for Classes 5 to 8
- : Disciplinary Committee Meeting (Library) (3:00 PM)
- : Prefect Council Meeting (Library) (5:30-6:30 PM) (SMT)
- : Mark-Entry closes for Classes 5 to 8 (6:00 PM)

APRIL, 2018

- 1 Sun : **HOLIDAY — EASTER SUNDAY**
- 2 Mon : AVS Entrance Test (Admission Department)
: Verification of Marks for Classes 5 to 8 (9:00-9:30 AM) (CTs)
: Printing of Promotion Examination Mark Sheets for Classes 5 to 8 (MIS-CO)
: Submission of Subject Assessment Sheets & Answer Scripts of Classes 5 to 8 (STs to CTs)
: Department Progress Report as per the Department Development Plan 2017-'18 to DOS (Chairs)
: MIS Examination Reports for Classes 5 to 8 to HOS (3:00 PM) (MIS-CO)
: Report on Moderation of Answer Scripts of Classes 5 to 8 (5:00 PM) (Chairs to DOS)
: Curriculum Plan for the Academic Year 2018-'19 (5:00 PM) (Chairs to DOS)
: Online Report on Admissions (5:00 PM) (HOA to DEA)
: Online Report on Pastoral Affairs (5:00 PM) (HSMs to DSSW)
: Online Report on the functioning of the AVS Sunnyside (5:00 PM) (Head of AVS Sunnyside to DEA)
: Online Report on Child Protection at AVS (5:00 PM) (CPO & DCPO to HOS)
: Online Report on the functioning of the SEN Centre (5:00 PM) (HSEN to HOS)
: Online Report on Professional Development (5:00 PM) (HPD to HOS)
: Online Report on Counselling (5:00 PM) (LSC to HOS)
: Online Report on Careers (5:00 PM) (Head of Careers to HOS)
: Online Report on Round Square (5:00 PM) (Round Square Rep to HOS)
: Online report on Social Service (5:00 PM) (HSSL to HOS)
- 3 Tue : Day-off for Packing
: Briefing by Group leaders for Educational Trips (9:30 AM) (MSB) (EM)
: Review Meeting for Classes 5 & 6 (Library) (10:30-11:30 AM) (HOS, DHM, DOS & DEA)
: Review Meeting for Classes 7 & 8 (Library) (11:45 AM-12:45 PM) (HOS, DHM, DOS & DEA)
: Submission of Packed Envelopes (Mark Sheet, Answer Scripts, Subject Assessments, Pastoral Report) of Classes 5 to 8 (1:00 PM) (CTs to AO)
: Inter-House Marathon (Sports Pavilion) (3:00-5:00 PM)
: Online Implementation Report on 2018 School Development Plan (5:00 PM) (SDC to HOS)
: Publication of the List of Promoted Pupils of Classes 5 to 8 (8:00 PM) (DOS & DEA)
- 4 Wed : Educational Trip commences (Classes 6 to 10 & 12) (EM)
: AVS Sunnyside Promotional Examinations conclude for classes 3 & 4 (AVS Sunnyside) (9:15-10:45 AM) (NSG)
: Letter to Parents of Underperforming Students in Classes 5 to 8 Promotion Examination (DOS)
: End of the year Assessments for AVS Sunnyside Classes 1 & 2 concludes (AVS Sunnyside) (NSG)
- 5 Thu : Handwriting Competition for AVS Sunnyside pupils (AVS Sunnyside) (9:15-10:15 AM) (RLB & CHB)
: Online Report on Pastoral Affairs (5:00 PM) (DSSW to DHM)
- 6 Fri : Meeting of Dames with DSSW (DSSW Office) (10:00 AM)
: Farewell for Class 4 AVS Sunnyside (AVS Sunnyside) (9:30 AM-1:15 PM) (NSG & CHB)
- 7 Sat : World Health Day
: AVS Sunnyside Winter Semester ends (No Classes) (AVS Sunnyside) (NSG)
- 8 Sun : AVS Sunnyside Parent-Teacher Meeting (AVS Sunnyside) (9:00 AM-1:15 PM) (NSG)
- 9 Mon : Senior Management Team Meeting (HOS Office) (5:30 PM)

- 10 Tue : End of Semester Report to HOS (6:00 PM) (SMT to EO-HOS online)
- 11 Wed : Educational Trip concludes (Classes 6 to 10 & 12) (EM)
- 12 Thu : Departure of Pupils for Semester Break under Private & School arrangement by 2:00 PM (Travel Desk)
: Vacation Staff Leave for Semester Break (5:00 PM)
- 13 Fri : **HOLIDAY — BOHAG (RANGALI) BIHU**
- 14 Sat : **HOLIDAY — BOHAG (RANGALI) BIHU**
- 15 Sun : **HOLIDAY — BOHAG (RANGALI) BIHU**
- 28 Sat : Vacation Staff return from Semester Break (5:00 PM)
- 29 Sun : Professional Development for School (HPD)
- 30 Mon : **HOLIDAY — BUDDHA PURNIMA**

MAY, 2018

- 1 Tue : Pupils return to School — New Academic Year 2018-'19
(Under Private & School arrangement by 5:00 PM)
- 3 Thu : **INDUCTION DAY**
: Arrangement of Classrooms (3:00 PM) (AO)
- 4 Fri : Distribution of Text Books & Stationery to all students (New & Old) Classes 5 to 9 & 11 of Batch 2018-'19 in MSB
(1st School) (CTs & AO)
: Normal Classes from 2nd School



PROPOSED EVENTS
JANUARY - APRIL, 2018

- ▶ Workshop on First in Maths by FIM resource person for all Mathematics Teachers AVS
- ▶ April, 2018 (During Bihu Break): Coaching Camp for selected Pupils in various disciplines at JRD Tata Sports Complex, Jamshedpur
- ▶ Inter-School MUN (VPR)
- ▶ Arrival of Gap Teachers (AVS Alumni) (February, 2018) (NKJ)



RS ACTIVITY CALENDAR
(December 2017 to April, 2018)

ROUND SQUARE INTERNATIONAL CONFERENCE-2018, CANADA

Dates: 2 September to 5 October, 2018

Theme: "Bring Your Difference"

Aged 15-18 Years

MONTH	SCHOOL	DATES	AGE	EVENT	THEME
December, 2017	The Punjab Public School, Nabha	8-10 December, 2017	Nov-13	Conference	TBD
	Mody School, Lakshmangarh	20-22 December, 2017	15-17	Service	TBD
	VDJS, Hisar	20-24 December, 2017	14-16	Service	TBD
January, 2018	Welham Boys' School, Dehradun	January, 2018	Nov-13	Conference	TBD
January, 2018	Bangalore International School, Bangalore	22 January to 25 January, 2018	14-17	Conference	Transcending Borders, Extending our Worlds'
January-February, 2018	Cheongshim International Academy in South Korea	25 January to 3 February, 2018	14-17	Conference	"Integration and bonds beyond borders".
February, 2018	CGS, Bangladesh	2-4 February, 2018	16-19	Service	TBD
April, 2018	Regent International School, Bangkok	6-10 April, 2018	15-18	Conference	"Discover More....."

OUTLINE SCHOOL CALENDAR

Winter Semester

19 January (pupils return) – 10 April (pupils leave)

**BIHU BREAK
11 April – 29 April**

Summer Semester

30 April (pupils return) – 15 July (pupils leave)

**SUMMER BREAK:
16 July – 31 August**

Founders' Semester

1 September (pupils return) – 16 December (pupils leave)

1st weekend of November – Founders' Day Celebrations

**WINTER BREAK:
17 December – 18 January**

Attendance on the first & last day of every Semester is mandatory.

