

## **GLOSSARY OF ABBREVIATIONS**

⇒ AO	: Academic Office
⇒ AVR	: Audio-Visual Room
⇒ AVS	: The Assam Valley School
⇒ BCDH	: Boys' Central Dining Hall
⇒ BD	: Boys' Department
⇒ CDHs	: Central Dining Halls
⇒ CDT	: Craft, Design & Technology
⇒ CISCE	: Council for Indian School Certificate Examinations
⇒ CO	: Coordinator
⇒ COAC	: Coordinator of Activities
⇒ COE	: Controller of Examination
⇒ COMA	: Coordinator of Marketing & Admissions
⇒ COPTM	: Coordinator of Parent-Teacher Meeting
⇒ COSCP	: Coordinator of Science Coaching Programme
⇒ CPO	: Child Protection Officer
⇒ CPU	: Child Protection Unit
⇒ CT	: Class Teacher
⇒ DCPO	: Deputy Child Protection Officer
⇒ DEMP	: Digital Event Management Paper
⇒ DHA	: Deputy Head – Academics
⇒ DRL	: Defence Research Laboratory
⇒ EC	: Event Coordinator
⇒ EED	: Environmental Education
⇒ EOFS	: End of Founders' Semester
⇒ EOHM	: Executive Officer to the Headmaster
⇒ EOSS	: End of Summer Semester
⇒ EOWS	: End of Winter Semester
⇒ F&BM	: Food & Beverage Manager
⇒ FE	: Final Exam
⇒ GB	: Governing Body
⇒ GBSM	: General Body Staff Meeting
⇒ GCDH	: Girls' Central Dining Hall
⇒ GD	: Girls' Department
⇒ H&S	: Health and Safety
⇒ HCA	: Head of Curriculum Administration
⇒ HLS	: Head of Lower School
⇒ HM	: Headmaster
⇒ HMA	: Head of Marketing & Admissions
⇒ HMO	: Headmaster's Office
⇒ HOA	: Head of Activities
⇒ HOD	: Head of Department
⇒ HOP	: Head of Pastoral
⇒ HPD	: Head of Professional Development
⇒ HSEN	: Head of Special Educational Needs
⇒ HSM	: Housemistress / Housemaster
⇒ HUS	: Head of Upper School
⇒ ICT	: Information and Communications Technology
⇒ JG	: Junior Girls'
⇒ JRC	: Junior Red Cross
⇒ LOC	: Line of Control
⇒ LS	: Lower School
⇒ LSC	: Life-Skills Counselor
⇒ MIC	: Mistress / Master-in-charge
⇒ MIS	: Management Information System
⇒ MOD	: Master / Mistress-on-Duty
⇒ MS	: Marking Scheme
⇒ MSB	: Main School Building
⇒ MUN	: Model United Nations
⇒ NCC	: National Cadet Corps

↻	NSS	:	National Service Scheme
↻	PAC	:	Pupil Academic Council
↻	PCC	:	Pastoral Care Committee
↻	PCM	:	Prefects Council Meeting
↻	PPP	:	Power Point Presentation
↻	PTM	:	Parent-Teacher Meeting
↻	QP	:	Question Paper
↻	Reps	:	Representatives
↻	RT	:	Resident Tutor
↻	SCC	:	School Curriculum Committee
↻	SCM	:	School Council Meeting
↻	SCO	:	Subject Coordinator
↻	SCR	:	Senior Common Room
↻	SEN	:	Special Educational Needs
↻	SLO	:	School Liaison Officer
↻	SMF	:	Senior Manager: Finance
↻	SMO	:	Senior Medical Officer
↻	SMT	:	Senior Management Team
↻	SSL	:	Social Service League
↻	ST	:	Subject Teacher
↻	Sys. Admin.	:	Systems Administrator
↻	TM	:	Travel Manager
↻	US	:	Upper School
↻	UT	:	Unit Test
↻	UT	:	Utility Workers (Maintenance Staff)
↻	WMH	:	Williamson Magor Hall

## **SUMMARY OF IMPORTANT DATES**

### **AUGUST, 2024**

- 17 Sat : Dames Return to School
- 21 Wed : Vacation Staff Return to School from Summer Semester Break
- 22 Thu : EM Prefects Return to School for Srijanyam and Eid
- 24 Sat : Classes 9 to 12 Return to School from Summer Semester Break
- 26 Mon : Srijanyam / East-India Debates 2024 Opening Ceremony
- 27 Tue : Normal Daily Schedule Begins for Classes 9 to 12
- 28 Wed : Srijanyam / East-India Debates 2024 Closing Ceremony
- 31 Sat : Classes 4 to 8 Return to School from Summer Semester Break

### **SEPTEMBER, 2024**

- 2 Mon : Normal Daily Schedule Begins for Classes 4 to 8
- 5 Thu : Teachers' Day
- 11 Wed : Unit Test-2 Commences for all Classes
- 13 Fri : Academic Honours Assembly
- 18 Wed : Unit Test-2 Concludes for Classes 11 and 12
- 19 Thu : Unit Test-2 Concludes for Class 5
- 21 Sat : Unit Test-2 Concludes for Classes 6 to 10
- 23 Mon : Founders' Preparatory Schedule Commences

### **OCTOBER, 2024**

- 14 Mon : Release of 2024 Founders' Itinerary & Invitation Card
- 16 Wed : Founders' Awards Ceremony
- 22 Tue : Day 1 – Dry-Run for Founders' Day 2024
- 23 Wed : Day 2 – Dry-Run for Founders' Day 2024
- 24 Thu : Day 3 – Dry-Run for Founders' Day 2024
- 25 Fri : 29<sup>TH</sup> FOUNDERS' DAY 1 CELEBRATIONS
- 26 Sat : 29<sup>TH</sup> FOUNDERS' DAY 2 CELEBRATIONS
- 27 Sun : 29<sup>TH</sup> FOUNDERS' DAY 3 CELEBRATIONS
- 27 Sun : Founders' Exeat Commences (Pupils to exit from 2:00 PM onwards)

### **NOVEMBER, 2024**

- 4 Mon : Normal Daily Schedule Begins
- 4 Mon : Annual Medical Examination 2024 Phase-I for Students Commences
- 7 Thu : Annual Medical Examination 2024 Phase-I for Students Concludes
- 13 Wed : Final ISC Practical Examinations / Viva Concludes
- 14 Thu : Children's Day
- 15 Fri : Annual Medical Examination 2024 Phase-II for Students Commences
- 16 Sat : Investiture of the New Prefect Council 2025-'26
- 22 Fri : Annual Medical Examination 2024 Phase-II for Students Concludes
- 23 Sat : EOFS Art Exam for Classes 9 & 10
- 23 Sat : EOFS Art Exam for Classes 11 & 12
- 23 Sat : Annual Medical Examination 2024 Phase-I for Staff Commences
- 23 Sat : EOFS Third Language Exam for Lower School
- 25 Mon : EOFS English Language Exam for Classes 6 to 12
- 27 Wed : Pre-Board-1 Exam for Classes 10 & 12 and EOFS Examinations for Classes 5 to 9 & 11

### **DECEMBER, 2024**

- 3 Tue : Annual Medical Examination 2024 Phase-II for Staff Commences
- 9 Mon : Pre-Board-1 Exam for Classes 10 & 12 Concludes
- 9 Mon : EOFS Examinations for Classes 5 to 9 & 11 Concludes
- 13 Fri : Graduation Ceremony & Dinner (Class of 2025)
- 14 Sat : Departure of Pupils of Classes 4 to 9 & 11 for Winter Vacation
- 14 Sat : PTM for Classes 5 to 12 (Mandatory for Parents of Classes 10 & 12 Students)

- 14 Sat : **Triangular Meeting for Parents of Class 10 Students**
- 14 Sat : **Pupils Leave for Winter Vacation**
- 14 Sat : **Vacation Staff Leave for Winter Break**

# THE ASSAM VALLEY SCHOOL



## FOUNDERS' SEMESTER CALENDAR 2024

### JULY, 2024

- 18 Thu : AVS Team Leaves for IPSC Dramatics (The Sanskaar Valley School, Bhopal) (PKD)
- 22 Mon : AVS Team Returns from IPSC Dramatics (PKD)
- 28 Sun : AVS Team Leaves for IPSC Dance (Scindia Kanya Vidyalaya, Gwalior) (RBB)
- 31 Wed : AVS Team Returns from IPSC Dance (RBB)

### AUGUST, 2024

- 13 Tue : Inspection of Facilities (Main Gate, Guest House, VIP Annexe, MSB, CDHs, Service & Administration areas, Sports & Estate) by Manager Electrical, Manager Civil, Manager: Estate & Administration) (9:00 AM-2:00 PM)
- 15 Thu : **HOLIDAY — INDEPENDENCE DAY**  
: Independence Day Celebrations (9:00 AM) (HM)
- 16 Fri : Cela Fiesta (Online) (4:00-7:00 PM) (RS Committee)

### WEEK-1

- 17 Sat : **Dames Return to School (5:00 PM)**
- 19 Mon : Dames Review of Maintenance Work in Respective Boarding-Houses (9:00 AM-2:00 PM) (Manager Electrical, Manager Civil, Manager: Estate & Administration)  
: Senior Management Team Meeting (HMO) (10:00-11:00 AM) (HM)
- 20 Tue : Final Inspection of Facilities by the Headmaster (Boarding-Houses, Main Gate, Guest House, VIP Annexe, MSB, CDHs, Services & Administration Areas, Sports & Estate) (9:00 AM-2:00 PM) (Manager: Estate & Administration, Manager Electrical, Manager Civil, HSMs, & Dames)
- 21 Wed : **Vacation Staff Return to School from Summer Semester Break (by 5:00 PM)**
- 22 Thu : Professional Development for Staff (9:30 AM-1:30 PM) (TAH)  
: General Body Staff Meeting (5:15-6:15 PM) (WMH) (HM)  
: **AVS Students' Team for Srijanyam and EID, EM Prefects Return to School from Summer Semester Break (by 5:00 PM)**  
: Dinner (8:00 PM) (SCR) (F&B Manager)
- 23 Fri : Professional Development for Staff (9:30 AM-4:45 PM) (EC)  
: Welcome Dinner for all Staff (8:00 PM) (SCR) (F&B Manager & AVS Staff Club)

### WEEK-2

- 24 Sat : Review Meeting for Lower School (Library) (9:30-10:30 AM) & Upper School (Library) (10:30-11:30 AM) (HM, DHA, HUS, HLS)  
: **Classes 9 to 12 Return to School from Summer Semester Break under Private and School Arrangement (by 5:00 PM) (HSMs, Tutors, Dames, Travel Manager & Manager: Estate & Administration)**  
: Luggage Check (Boarding-Houses) (HSMs, All Tutors of L/U School & Dames)  
: Attendance Check (6:00 PM) (Boarding-Houses) (HSMs & Dames)  
: Welcome Dinner for Upper School Students (8:00 PM) (CDHs) (F&B Manager)  
: Formal Online Report on Students Not Returning on time (Classes 9 to 12) (HSMs & SMO to HM by 9:00 PM)

- : Inspection of Toy Units (8:45 PM) (Boarding-Houses) (HSMs)
  - : Lights-Out (10:30 PM) (Boarding-Houses) (HSMs)
- 25 Sun : Day-off for Unpacking (Classes 9 to 12) (Boarding-Houses) (10:00 AM- 1:00 PM) (HSMs, Dames & Tutors)
- : Arrival of Teams for 'Srijanyam / East-India Debates 2024' (HOA / Debating Society / Travel Manager, Manager: Estate & Administration)
  - : East-India Debates 'Draw of Lots' (7:00 PM) (AVR) (Debating Society)
  - : Orientation of participating Schools for Srijanyam (9:00 PM) (Library) (Art, CDT, Photography Dept., Sys. Admin., Travel Desk)
- 26 Mon : **HOLIDAY — KRISHNA JANMASHTAMI**
- : **Srijanyam / East-India Debates 2024 Opening Ceremony (9:00 AM) (WMH) (HOA / Debating Society)**
  - : Srijanyam Day-1 Events Commence (9:45 AM-5:30 PM) (Classrooms) (Art & CDT Dept.)
  - : East-India Debates Commence (11:00 AM) (AVR, Tihu Common Room, Dance & Music School) (Debating Society)
- 27 Tue : **Normal Daily Schedule Begins for Classes 9 to 12**
- : Publication of Prep, Remedial & Enrichment Schedule (HCA)
  - : Publication of Remedial List (HCA)
  - : Srijanyam / East-India Debates 2024 – DAY-2
  - : Submission of Syllabus Break up for Founders' Semester for Classes 5 to 12 to AO (5:00 PM) (HODs/Coordinator)
- 28 Wed : Srijanyam / East-India Debates 2024 – DAY-3
- : **Srijanyam / East-India Debates 2024 Closing Ceremony (10:30 AM-12:30 PM) (WMH) (HOA / Debating Society)**
- 29 Thu : National Sports Day
- : Departure of Srijanyam / East-India Debates 2024 Teams (7:00 AM) (HOA, Debating Society / Manager: Estate & Administration & Travel Desk)
- 30 Fri : Prefects' Council Meeting (3:30-4:00 PM) (Library) (HM & SMT)
- : Submission of Unit Test-2 Question Paper & Marking Scheme for all Classes (STs to HODs)

### **WEEK-3**

- 31 Sat : **Classes 4 to 8 Return to School from Summer Semester Break under private and School Arrangement (by 5:00 PM) (HSMs, Tutors, Dames, Travel Manager & Manager: Estate & Administration)**
- : Luggage check (Boarding-Houses) (HSMs, Tutors & Dames)
  - : Attendance check (6:00 PM) (Boarding-Houses) (HSMs & Dames)
  - : Welcome Dinner for Lower School Students (8:00 PM) (CDH) (F&B Manager)
  - : Inspection of Toy Units (8:45 PM) (Boarding-Houses) (HSMs)
  - : Formal Online Report on Students not returning on time (HSMs & SMO to HM by 9:00 PM)

### **SEPTEMBER, 2024**

- 1 Sun : Day-off for unpacking (Classes 4 to 8) (Boarding-Houses) (10:00 AM-1:30 PM) (HSMs, Dames & Tutors)
- : Yearbook Photoshoot (6:30 AM-5:40 PM) (EC)
- 2 Mon : Opening of Semester Assembly (8:50 AM) (WMH) (Classes 5 -12) (HM)
- : **Normal Daily Schedule Begins for Classes 4 to 8**
  - : Up-gradation of the School's Website Commences (Webmaster)
  - : Experiential Learning for Class 7 Resumes (AMS)
  - : Submission of Unit Test-2 Question Paper & Marking Scheme for all Classes (HODs to HUS / HLS)
  - : Administrative Meeting with the Headmaster (9:30-10:00 AM) (HMO)
  - : Activity Programme for Upper School Commences (COAC)
  - : Games Council Meeting (5:15 PM) (AVR) (P.E. Dept.)
  - : House Meetings for Semester Plans and Strategies (6:30-8:30 PM) (HSMs, Dames, Prefects)

& Tutors)

- 3 Tue : Remedial and Enrichment Class Commences  
: Activity Programme for Lower School Commences (COAC)
- 4 Wed : Assembly (8:50 AM) (WMH) (AVJ)  
: Pastoral Council Meeting (5:00-5:30 PM) (AVR) (HM)  
: Inter-House Squash Competition Commences (AZK)
- 5 Thu : International Day of Charity / Teachers' Day  
: **Teachers' Day (Dr. Radhakrishnan's Birthday)**  
: Teachers' Day Assembly (8:55 AM) (WMH) (School Captain, Head Boy & Head Girl)  
: Teachers' Day Special Tea (All Staff) (11:30-11:50 AM) (Library) (EC & F&B Manager)  
: Updated Manuals on Security, Fire, Earthquake Drills to the Headmaster (5:00 PM)  
(Manager: Estate & Administration)  
: Deadline for Submission of Founders' Plans with Fiscal Implications Including Exhibition  
plans (4:00 PM) (LRPs to HOA)  
: Teachers' Day Programme (6:30-8:00 PM) (WMH) (School Captain, Head Boy, Head Girl)
- 6 Fri : Assembly – Spic Macay (8:50 AM) (WMH) (SPD)  
: Safety Drill in MSB (11:30-11:50 AM) (Manager: Estate & Administration)  
: Lower School Tutors' Meeting with HM (Library) (4:45-5:30 PM) (HM)  
: Submission of First Draft of Yearbook to HM (5:00 PM) (Yearbook Team)

#### **WEEK-4**

- 7 Sat : Practice Assembly (8:50 AM) (WMH) (Music Dept.)  
: Bag-Free Day for Lower School  
: Tutorial Meetings (MSB / Boarding-Houses) (12:10-1:30 PM) (HSMs & Tutors)  
: Submission of Question Papers & Marking Schemes of Unit Test-2 for all Classes  
(HUS & HLS to DHA)  
: Inter-House Squash Competition Concludes (AZK)  
: Experiential Learning for Class 7 freezes (AMS)
- 8 Sun : International Literacy Day  
: Inter-House Swimming Final (JTB)
- 9 Mon : Assembly (8:50 AM) (WMH) (Class 11, J-M Tutors)  
: Enquiry-based Experiential Learning for Class 6 Commences (AMS)  
: Upper School Tutors' Meeting with HM (Library) (4:45-5:30 PM) (HM)  
: Inter-House Football Competition Commences (JTH / PRT)
- 10 Tue : Founders' Budget Meeting (5:15 PM) (AVR) (HM, SMT, HOA, Mgr. Finance, EC & LRPs)
- 11 Wed : Assembly (8:50 AM) (WMH) (SPT)  
: **Unit Test-2 Commences for all Classes (COE) (MSB)**
- 12 Thu : Safety Drill in Houses (9:00 PM) (Manager: Estate & Administration)
- 13 Fri : **Academic Honours Assembly (8:50 AM) (WMH) (EC, DHA, HUS & HLS)**  
: IAYP Adventure Trip Commences (8:30 AM) (SLR, NCS)  
: Visit to Old Age Home in Guwahati by SSL Students (AMS & MNB)  
: Submission of Final Draft for Yearbook (5:00 PM) (EC)  
: TEDx-The Assam Valley School Youth (10:00 AM-2:00 PM) (WMH)(SDD)

#### **WEEK-5**

- 14 Sat : **HOLIDAY – KARAM PUJA**  
: Photography Trip to Panimur Waterfall, Lanka, Assam (7:00 AM-8:00 PM) (EC)  
: Inter-House Equestrian Competition Commences (Riding Instructor & SKP)  
: Dhansiri Premier League Commences (6:00 AM) (Pavilion) (HSM-D)  
: Enquiry-Based Experiential Learning for Class 6 freezes (AMS)

- 15 Sun : SSL Team Returns Back to School (AMS & MNB)  
 : IAYP Adventure Trip Concludes (6:00 PM) (SLR & NCS)  
 : Inter-House Equestrian Competition Concludes (Riding Instructor & SKP)  
 : Inter-House Football Competition Concludes (JTH & PRT)  
 : Departure of AVS Badminton Team for Sub Jr. National Championship at Kolkata (AJB)  
 : Dhansiri Premier League Concludes (Pavilion) (HSM-D)
- 16 Mon : World Ozone Day (EVS Dept.)  
 : Special Assembly (8:50 AM) (WMH) (EVS Dept.)  
 : Prefects' Council Meeting (3:30-4:30 PM) (Library) (HM)  
 : Cultural Affairs Council Meeting (4:45-5:30 PM) (F4) (HOA)  
 : HSMs Combined Meeting (BD & GD) (6:30-7:30 PM) (HMO) (HM)  
 : Badminton Sub Jr. National Commences at Kolkata (AJB)
- 17 Tue : Recommendations for 2025-'26 Prefects' Council (Class of 2026) (5:00 PM) (HSMs, DHA, HOA, EC, SPS, Media Centre, Sports Coordinator to HM by 4:00 PM)  
 : Food Committee Meeting (3:30-4:00 PM) (AVR) (F&B Manager)  
 : Quiz for Class 7 (AVR) (3:30-4:45 PM) (DSB & SPT)
- 18 Wed : World Bamboo Day (CDT Centre)  
 : Assembly (8:50 AM) (WMH) (TAH)  
 : **Unit Test-2 Concludes for Classes 11 and 12 (COE) (MSB)**  
 : Pupil Academic Council Meeting (3:30-4:00 PM) (Library) (HM, DHA, HUS & HLS)  
 : Inter-House Volleyball Competition for LS & US Commences (JMV)
- 19 Thu : **Unit Test-2 Concludes for Class 5 (COE) (MSB)**  
 : Quiz for Class 8 (AVR) (3:30-4:45 PM) (DSB & SPT)
- 20 Fri : Assembly – Coat of Arms (8:50 AM) (WMH) (Cultural Captains)  
 : Up-gradation of the School's Website Concludes (Webmaster)  
 : Selection of Students for Founders' Events (3:00 PM) (WMH) (HOA, COAC)  
 : Online Recommendations for Founders' Academic Awards 2024 (8:00 PM) (MI/Cs to DHA)  
 : Online Recommendations for 2024 Major, Minor Colours and Cultural Ties (8:00 PM) (LRP to HOA)  
 : Online Recommendations for 2024 Major, Minor Colours and Sports Ties (8:00 PM) (MI/Cs to Co-Sports)  
 : Badminton Sub Jr. National Concludes at Kolkata (AJB)

#### **WEEK-6**

- 21 Sat : International Day of Peace  
 : Assembly (8:50 AM) (WMH) (Dance & Music Dept)  
 : **Unit Test-2 Concludes for Classes 6 to 10 (COE) (MSB)**  
 : Industrial Visit of Class 12 Geography Students (9:00 AM) (MNB & RPC)  
 : Last Date for Marks Entry of Unit Test-2 in Sudo School for Classes 5,11,12(5:00 PM) (Co-MIS)  
 : Tutorial Meetings (MSB / Boarding-Houses) (12:10-1:30 PM) (HSMs & Tutors)  
 : Arrival of Badminton Team from Kolkata (AJB)  
 : Rameshwar Tripathi District Level Badminton Tournament in Tezpur Commences (AJB)
- 22 Sun : International Car Free Day / World Rhino Day (HMD)  
 : Cricket Match with Biswanath Chariali Club (Biswanath Chariali) (RCH)  
 : Rameshwar Tripathi District Level Badminton Tournament in Tezpur Concludes (AJB)  
 : Inter-House Volleyball Competition for LS & US Concludes (JMV)
- 23 Mon : **Founders' Preparatory Schedule Commences**  
 : Robotics Workshop for Selected Students Commences (Physics lab) (UMS/RBI)  
 : Resident Tutors (Upper School) Meeting with Headmaster (8:30-9:00 PM) (HM)  
 : Departure of AVS Team for IPSC U-19 Football boys at Emerald Heights, Indore (JTH)  
 : Inter-House Athletics Heats and March Past Practice Commences (PE Dept.)
- 24 Tue : Senior Management Team Meeting (3:30-4:00 PM) (HMO) (HM)  
 : AVS Team leaves for IPSC IT Fest (LK Singhanian Edu. Centre, Gotan) (DDA)



- : IPSC U-19 Boys Football Tournament Commences at Emerald Heights, Indore (JTH)
  - : Verification of UT-2 marks for Classes 5,11 and 12 (CTs Interaction Time) (CTs, Co-MIS)
  - : Last Date for Marks Entry of Unit Test-2 in Sudo School for Classes 6 to 10 (5:00 PM) (Co-MIS)
- 25 Wed : Founders' Day Programme Meeting (5:15 PM) (AVR) (HM, SMT, HOA, COAC, EC, SKP & LRP)
- 26 Thu : Verification of UT-2 Marks for Classes 6 to 10 (CTs Interaction Time) (CTs, Co-MIS)

### **WEEK-7**

- 28 Sat : AVS Team Returns from IPSC IT Fest (DDA)
- 29 Sun : Visit to Nagaon Blind School (IAYP enrolled Students) (SLR, NCS)  
: IPSC U-19 Boys Football Tournament Concludes at Emerald Heights, Indore (JTH)  
: Cricket Match with Nagaon Cricket Association (Nagaon) (RCH)
- 30 Mon : Online Recommendations for Founders' Academic Awards 2024 (8:00 PM) (DHA to HM)  
: Online Recommendations for 2024 Major, Minor Colours and Cultural Ties (8:00 PM) (HOA to HM)  
: Online Recommendations for 2024 Major, Minor Colours and Sports Ties (8:00 PM) (Co-Sports to HM)  
: Return of AVS Football Team from Emerald Heights, Indore(JTH)

### **OCTOBER, 2024**

- 1 Tue : International Day of the Elderly  
: HSMs Combined Meeting (BD & GD) (6:30-7:30 PM) (HMO) (HM)
- 2 Wed : **HOLIDAY — GANDHI JAYANTI**  
: Special Assembly (9:00 AM) (WMH) (All Staff to attend) (Hist. Dept.)
- 3 Thu : Founders' Core Committee Meeting (5:15 PM) (AVR) (HM, SMT, LRP, HOA, PE. Dept. & EC)

### **WEEK-8**

- 5 Sat : World Wild Life Week – Talk by Dr. Parag Deka for class 9 to 12 (11:00 AM-Noon) (WMH)(HMD)  
: Photography Trip to Kaliabhomora Bridge, Tezpur (Sunset photography) (2:30-7:00 PM) (EC)  
: Taekwondo Belt Exam at Tezpur (JKL)
- 9 Wed : Resident Tutors' meeting (Lower School) with Headmaster (8:30 PM-9:00 PM) (HM)
- 11 Fri : **HOLIDAY — DURGA PUJA (Maha Navami)**

### **WEEK-9**

- 12 Sat : **HOLIDAY — DURGA PUJA (Vijay Dashami)**
- 14 Mon : Training of Fire-Fighting for Select Pupils & Staff (4:00-5:00 PM) (Manager: Estate & Administration)  
: **Release of 2024 Founders' Itinerary & Invitation Card (EOHM & EC)**
- 15 Tue : Academic Council Meeting (Library) (3:30-4:15 PM) (HM, DHA, HUS & HLS)
- 16 Wed : World Food Day (HSSL)  
: **Founders' Awards Ceremony (10:00 AM-12:00 PM) (WMH) (HM, HOA, EC, PSM & DCB)**  
: School Picnic (12:30-2:00 PM) (Namdang Greens) (EC, Mgr. Estate & Admn. & F&B Mgr.)
- 17 Thu : **HOLIDAY — KATI BIHU**
- 18 Fri : Robotics Workshop for Selected Students Concludes (Physics lab) (UMS & RBI)  
: Syllabus Transaction Concludes for Classes 10 & 12 (STs of Classes 10 & 12)  
: Founders' Day Meeting (5:00 PM) (WMH) (All Staff)

### **WEEK-10**

- 21 Mon : QCC for Founders' Events (HOA)

- 22 Tue : **Day 1 – Dry-Run for Founders' Day 2024**
- 23 Wed : United Nations Day  
: **Day 2 – Dry-Run for Founders' Day 2024**
- 24 Thu : **Day 3 – Dry-Run for Founders' Day 2024**
- 25 Fri : **29<sup>TH</sup> FOUNDERS' DAY 1 CELEBRATIONS**  
: Final Competition of Inter-House March Past and Inter-House Athletics (PE Dept.)

**WEEK-11**

- 26 Sat : **29<sup>TH</sup> FOUNDERS' DAY 2 CELEBRATIONS**
- 27 Sun : **29<sup>TH</sup> FOUNDERS' DAY 3 CELEBRATIONS**  
: **Founders' Exeat Commences (Pupils to exit from 2:00 PM onwards)**  
: Departure of AVS Badminton Team for IPSC Boys Badminton Tournament at B.K. Birla, Pune (AJB)
- 28 Mon : IPSC Boys Badminton Tournament Commences at B.K Birla, Pune (AJB)
- 30 Wed : IPSC Boys Badminton Tournament Concludes at B.K Birla, Pune (AJB)
- 31 Thu : Return of IPSC Boys Badminton Team from B.K. Birla, Pune (AJB)

**NOVEMBER, 2024**

- 1 Fri : **HOLIDAY — DIWALI (Deepawali)**

**WEEK-12**

- 2 Sat : Staff Return to School after the Founders' Exeat (5:00 PM)
- 3 Sun : Pupils Return to School Post-Founders' Exeat Under Private Arrangement by 5:00 PM (HSMs, Tutors & Dames)
- 4 Mon : **Normal Daily Schedule Begins**  
: **Annual Medical Examination 2024 Phase-I for Students Commences (SMO)**  
: Experiential Learning for Class 8 Commences (AMS)
- 5 Tue : Prefects' Council Meeting (3:30-4:30 PM) (Library) (HM)
- 6 Wed : Assembly (8:50 AM) (WMH) (Class 7, J-M Tutors)
- 7 Thu : National Cancer Awareness Day  
: Final ISC Practical Examinations/Viva Commences (HUS)  
: **Annual Medical Examination 2024 Phase-I for Students Concludes (SMO)**
- 8 Fri : Assembly (8:50 AM) (WMH) (DPN)

**WEEK-13**

- 9 Sat : Practice Assembly (8:50 AM) (WMH) (Music Dept)  
: Tutorial Meetings (MSB / Boarding-Houses) (12:10-1:30 PM) (HSMs & Tutors)  
: Experiential Learning for Class 8 freezes (AMS)
- 10 Sun : World Science Day
- 11 Mon : Assembly (8:50 AM) (WMH) (RKM)  
: Submission of Syllabus for Pre-Board Exam -1 & End of Founders' Semester Examination in Shared Drive (HODs / Coordinators to AO)
- 12 Tue : Submission of Pre-Board-1 & EOFS Exam QP, MS & Blue Print for All Classes to HODs / Coordinators

(STs)

- 13 Wed : Assembly (8:50 AM) (WMH) (SSL Dept.) (AMS & MNB)  
: **Final ISC Practical Examinations / Viva Concludes (HUS)**  
: HSMs Combined Meeting (BD & GD) (6:30-7:30 PM) (HMO) (HM)  
: Activity Programme for Upper School Concludes (COAC)
- 14 Thu : **Children's Day** (Special Assembly presentation by CPU) (WMH)  
: Children's Day – A musical evening by AVS Staff (6:00-8:00 PM) (WMH) (HOA)
- 15 Fri : **HOLIDAY — GURU NANAK'S BIRTHDAY**  
: Prefects (Class of 2025) Dinner with the Headmaster (8:00 PM) (HM, SMT)  
: **Annual Medical Examination 2024 Phase-II for Students Commences (SMO)**

#### **WEEK-14**

- 16 Sat : **Investiture of the New Prefect Council 2025-'26 (Class of 2026) (8:55 AM) (WMH) (HM & EC)**  
: Publication of Syllabus for Pre- Board-1 & End of Founders' Semester Examination for Class Notice Boards (AO to CTs)  
: Submission of Pre-Board-1 & EOFS Exam QP, MS & Blue Print for all Classes (HODs / Coordinators to HUS / HLS)  
: Tutorial Meetings (MSB / Boarding-Houses) (12:10-1:30 PM) (HSMs & Tutors)
- 17 Sun : Event Management Prefects Outing (Class of 2025) (2:30 PM) (EC)  
: Field Visit to Nameri National Park for EVS / ENA students of classes 9 to 12 (HMD)
- 18 Mon : Assembly (8:50 AM) (WMH) (SVD)  
: Administrative Meeting with the Headmaster (9:30-10:00 AM) (HMO)  
: Last date for Online Submission of Text Book projections for the Academic Year 2025-'26 for Classes K-12 (HODs and Coordinators to A/O)  
: Last date for Submission of Calendar Inputs for Winter Semester 2025 (5:00PM) (Staff to HCA)  
: New Prefects' Council Meeting (Class of 2026) (3:30-4:30 PM) (Library) (HM & SMT)
- 20 Wed : Assembly (8:50 AM) (WMH) (Class 7, B-L Tutors)  
: Formal Written Prep Ends for All Classes  
: Remedial & Enrichment Classes conclude (HCA)
- 21 Thu : Submission of Pre-Board-1 and EOFS Exam QP, MS & Blue Print for Classes 5 to 12 to DHA (HUS, HLS)  
: Activity Programme for Lower School Concludes (COAC)  
: School Council Meeting (4:45 PM) (Library) (AMS & PJB)
- 22 Fri : Assembly (8:50 AM) (WMH) (HLS & HUS)  
: Food Committee Meeting (3:30-4:00 PM) (AVR) (F&B Manager)  
: **Annual Medical Examination 2024 Phase-II for Students Concludes (SMO)**  
: Submission of Draft of Winter Semester Calendar to Headmaster (5:00 PM) (HCA)

#### **WEEK-15**

- 23 Sat : **EOFS Art Exam for Classes 9 & 10 (9:00 AM-1:00 PM) (Art Hall) (COE)**  
: **EOFS Art Exam for Classes 11 & 12 (2:00-5:00 PM) (Art Hall) (COE)**  
: **Annual Medical Examination 2024 Phase-I for Staff Commences (SMO)**  
: Arrangement of MSB and WMH for the EOFS Examination (Noon-1:30 PM) (COE, AO & Estate Department)  
: **EOFS Third Language Exam for Lower School (2:30-3:30 PM) (MSB) (COE)**
- 25 Mon : **EOFS English Language Exam for Classes 6 to 12 (COE)**
- 26 Tue : Preparatory Leave for all Classes  
: Winter Semester Calendar Meeting (HMO) (9:00-11:30 AM) (HCA, SMT, HM)  
: Academic Council Meeting (Library) (3:30-4:15 PM) (HM, DHA, HUS & HLS)  
: Final inspection of the MSB and WMH for the EOFS Examination by the Headmaster (4:30 PM)

- : Deadline for Completion of Activity Grading for Both Lower School and Upper School (COAC)
- 27 Wed : **Pre-Board-1 Exam for Classes 10 & 12 and EOFS Examinations for Classes 5 to 9 & 11 Commences (MSB & WMH) (COE)**
- 28 Thu : Pre-Board-1 Exam for Classes 10 & 12 and EOFS Examinations for Classes 5 to 9 & 11 Continues (MSB & WMH) (COE)
- 29 Fri : Pre-Board-1 Exam for Classes 10 & 12 and EOFS Examinations for Classes 5 to 9 & 11 Continues (MSB & WMH) (COE)

#### **WEEK-16**

- 30 Sat : Pre-Board-1 Exam for Classes 10 & 12 and EOFS Examinations for Classes 5 to 9 & 11 Continues (MSB & WMH) (COE)

#### **DECEMBER, 2024**

- 1 Sun : World Aids Day
- 2 Mon : National Pollution Control Day
  - : Administrative Meeting with the Headmaster (9:30 AM-10:30 AM) (HMO)
  - : Pre-Board-1 Exam for Classes 10 & 12 and EOFS Examinations for Classes 5 to 9 & 11 Continues (MSB & WMH) (COE)
  - : Submission of Final List of Text Books Projection & Notebooks for the Academic Year 2024-25 (DHA to HM)
  - : Submission of Final Draft of Winter Semester Calendar to Headmaster (5:00PM) (HCA)
  - : HSMs Combined Meeting (BD&GD) (6:30-7:30 PM) (HMO) (HM)
- 3 Tue : World Day of the Handicapped (SEN Centre)
  - : Pre-Board-1 Exam for Classes 10 & 12 and EOFS Examinations for Classes 5 to 9 & 11 Continues (MSB & WMH) (COE)
  - : **Annual Medical Examination 2024 Phase-II for Staff Commences (SMO)**
- 4 Wed : Pre-Board-1 Exam for Classes 10 & 12 and EOFS Examinations for Classes 5 to 9 & 11 Continues (MSB & WMH) (COE)
- 5 Thu : Pre-Board-1 Exam for Classes 10 & 12 and EOFS Examinations for Classes 5 to 9 & 11 Continues (MSB & WMH) (COE)
- 6 Fri : Pre-Board-1 Exam for Classes 10 & 12 and EOFS Examinations for Classes 5 to 9 & 11 Continues (MSB & WMH) (COE)

#### **WEEK-17**

- 7 Sat : Armed Forces Flag Day
  - : Pre-Board-1 Exam for Classes 10 & 12 and EOFS Examinations for Classes 5 to 9 & 11 Continues (MSB & WMH) (COE)
- 9 Mon : **Pre-Board-1 Exam for Classes 10 & 12 and EOFS Examinations for Classes 5 to 9 & 11 Concludes (MSB & WMH) (COE)**
  - : KAMP-NASTA (National Assessment for Scientific Temperament and Aptitude) for Classes 5 to 11 (3:30-4:30 PM) (MSB) (ALD)
- 10 Tue : Human Rights Day
  - : Review Lessons for all Classes
  - : KAMP-NASTA (National Assessment for Scientific Temperament and Aptitude) for Class 12 (2<sup>nd</sup> and 3<sup>rd</sup> lesson) (MSB) (ALD)
  - : Last Date to Fill Pastoral Report in Sudo School (5:00 PM) (Tutors to HSMs)
  - : Pastoral Council Meeting (Agenda: Graduation Ceremony) (6:30-7:00 PM) (AVR)(HM)
- 11 Wed : Review Lessons for All Classes
  - : Prefects' Council Meeting (Class of 2026) (3:30-4:30 PM) (Library) (HM & SMT)

- : Last date of Entering Marks (Classes 5 to 12) in Sudo School (5:00 PM)
  - : Submission of Answer Scripts (STs to CTs)
- 12 Thu : End of Semester Special Assembly, Christmas Celebration by Western Music Dept. & AVS News (9:00-10:00 AM) (WMH) (PSM, SDD, WPH, MKK, ADS, & TPD)
- : Verification of Marks for Classes 5 to 12 (1st School) (CTs, Co-MIS)
  - : Academic Kit Check for Board Examinees of Classes 10 and 12 (MSB) (10:00-11:30 AM) (STs, DHA, HUS)
  - : MIS Report to HM, DHA, HUS & HLS (3:00 PM) (Co-MIS)
  - : MSB setup for Parent Teacher Meeting (PTM) for all Classes (12:00 PM-4:30 PM) (Co-PTM, AO & Estate Dept.)
  - : Senior Management Team Meeting (3:30-4:00 PM) (HMO) (HM)
- 13 Fri : Day-Off for Packing (HSMs & Dames)
- : Review Meeting for Classes 4 to 8 (10:00-11:00 AM) and Classes 9 to 12 (11:00 AM to Noon) (Library) (HM, DHA, HUS, & HLS)
  - : Final Inspection of Parent Teacher Meeting (PTM) Arrangements by the Headmaster (1:00 PM-2:00 PM) (MSB) (Co-PTM & AO)
  - : Submission of Answer Scripts Envelopes for all Classes (CTs to A/O) (3:00 PM)
  - : **Graduation Ceremony & Dinner (Class of 2025) (6:00 PM onwards) (WMH)**
  - : Declaration of Pre-Board-1 & EOFS Exam Results on Parental Dashboard (Sys. Adm / Co-MIS)

**WEEK-18**

- 14 Sat : **Departure of Pupils of Classes 4 to 9 & 11 for Winter Vacation, travelling under School Arrangement (HSMs, Dames & Travel Manager)**
- : **PTM for Classes 5 to 12 (Mandatory for Parents of Classes 10 & 12 Students) (9:45 AM-1:00 PM) (MSB)(Co-PTM)**
  - : **Triangular Meeting for Parents of Class 10 Students (1:00-2:00 PM) (WMH) (HM, DHA & HUS)**
  - : **Pupils Leave for Winter Vacation with Their Parents after 2:00 PM (HSMs & Dames)**
  - : End of Semester Report to HM (5:30 PM) (DHA, HUS, HLS, HOP, HMA, HOA, SMO, Sports Coordinator to EOHM online)
  - : **Vacation Staff Leave for Winter Break (5:00 PM)**

25 Wed : **HOLIDAY — CHRISTMAS DAY**



**JANUARY, 2025**

- 1 Wed : **HOLIDAY — NEW YEAR'S DAY**
- 3 Fri : Online Submission of Question Papers for Pre-Board-2 Exam of Classes 10 & 12 (STs to HODs / Coordinators)
- 6 Mon : Online Submission of Question Papers for Pre-Board-2 Exam of Classes 10 & 12 (HODs / Coordinators to HUS)
- 13 Mon : **HOLIDAY — 'URUKA'**
- 14 Tue : **HOLIDAY — 'MAGH BIHU'**
- 16 Thu : **Dames Return to School (8:00 AM)**  
: **Vacation Staff Return to School after Winter Vacation (5:00 PM)**
- 17 Fri : Dames Review of Maintenance Work in Respective Boarding-Houses (9:00 AM-2:00 PM) (Manager Electrical, Manager Civil & Manager: Estate & Administration)
- : Professional Development for Staff (9:00 AM-4:00 PM) (HM & DH)
  - : General Body Staff Meeting (4:00-5:30 PM) (WMH) (HM)
- 18 Sat : Final Inspection of Facilities by HM (9:00 AM-11:00 AM) (Main Gate / Guest House / MSB / CDHs / Services Area / Sports & Estate) (Manager Admin, Manager

Electrical & Manager Civil)

: Professional Development for Staff (9:00 AM-4:00 PM) (HM & DH)

19 Sun : **Pupils of Classes 4 to 12 Return to School after the Winter Break under Private and School Arrangement (by 5:00 PM) (HSMs, Tutors, Dames, Mgr. Adm. & Travel Manager)**

20 Mon : Day Off for Unpacking & Settling In (Classes 4 to 12) (Boarding-Houses) (HSMs, Dames & Tutors)

: Publication of Prep, Remedial & Enrichment Schedules (HCA)

: Publication of Remedial List (HCA)

: Preparatory Leave for Classes 10 & 12 for Pre-Board-2

21 Tue : **Pre-Board-2 Exam for Classes 10 & 12 Commences (COE) (WMH)**

: **Normal Daily Schedule Begins for Classes 4 to 9 & 11**

26 Sun : **HOLIDAY — REPUBLIC DAY**

: Republic Day Celebrations – Flag Hoisting (9:00 AM) (MSB) (HM)



### **PROPOSED EVENTS**

- August 2024: IPSC (U-14, U-17 & U-19) Badminton Girls' at Emerald Heights International School, Indore
- September 2024: Hosting an AFS National Competition (online)
- RS zoom postcard call (January) (RS committee)
- Blood donation camp (interact club)
- Health camp (SMO, LPB and MNB)
- IPSC U-19 Cricket Tournament
- BCS Shimla Inter School Football Tournament
- RGS Guwahati Inter School Football Tournament
- IPSC Tennis Boys U-14,17 &19, 2024
- IPSC Tennis Girls U-17, 2024
- IPSC Swimming Boys U-14, 17 & 19, Birla Public School, Pilani October 24
- IPSC Basket Ball U-17 Boys October/ 2024 The Pestle Weed School, Dehradun
- IPSC Basket Ball U-19 Boys October/2024
- Inter School Squash Championship in the month of November, 2024
- Inter District Table Tennis Tournament in the month of November, 2024
- All India Sub Jr. Badminton Championship at Bihar November, 2024
- Industrial visit for Class 11 & 12 Accounts & Commerce students (PBB / RPK)
- Workshop on "Pocso Act and Child protection strategies adopted by AVS" (BMH)

**OUTLINE SCHOOL CALENDAR 2024**

**(Attendance on the first & last day of every Semester is mandatory)**

29<sup>th</sup> March (pupils leave)

**BIHU BREAK**  
**30<sup>th</sup> March – 20<sup>th</sup> April**

21<sup>st</sup> April (pupils return)



14<sup>th</sup> July (pupils leave)

**SUMMER BREAK:**  
**15<sup>th</sup> July – 23<sup>rd</sup> August**

24<sup>th</sup> August (Pupils of Classes 9 to 12 return)  
31<sup>st</sup> August (Pupils of Classes 4 to 8 return)



**25<sup>th</sup> to 27<sup>th</sup> October – 29<sup>th</sup> Founders' Day Celebrations**

27<sup>th</sup> October (pupils leave)

**FOUNDERS' EXEAT:**  
**27<sup>th</sup> October – 2<sup>nd</sup> November**

3<sup>rd</sup> November (pupils return)

