

# THE ASSAM VALLEY SCHOOL



## WINTER SEMESTER CALENDAR 2025

### JANUARY, 2025

- 1 Wed : **HOLIDAY — NEW YEAR'S DAY**
- 3 Fri : Online Submission of Question Papers of Pre-Board-2 Exam for Classes 10 &12 (ST to HODs / Coordinators)
- 6 Mon : Online Submission of Question Papers of Pre-Board-2 Exam for Classes 10 &12 (HODs / Coordinators to HUS)
- 11 Sat : Inspection of Facilities (9:00 AM-2:00 PM) (Main Gate, Guest House, VIP Annexe, MSB, CDHs, Services & Administration areas, Sports & Estate) Manager Electrical, Manager Civil, Manager: Estate & Administration
- 13 Mon : **HOLIDAY — 'URUKA'**
- 14 Tue : **HOLIDAY — 'MAGH BIHU'**

### WEEK-1

- 16 Thu : **Dames Return to School (8:00 AM)**  
: Dames Review of Maintenance Work in Respective Boarding Houses (10:00 AM-2:00 PM) (Manager Estate & Adm., Manager Electrical & Manager Civil)  
: Senior Management Team Meeting (10:00 AM-11:00 AM) (HMO) (HM)  
: **Vacation Staff Return to School from Winter Break (5:00 PM)**
- 17 Fri : Hard Copy Submission of QP and MS of Pre-Board -2 Exam for Classes 10 & 12 (HODs to HUS)  
: Dames Review of Maintenance Work in Respective Boarding Houses (9:00 AM-2:00 PM) (Manager Estate & Adm., Manager Electrical & Manager Civil)  
: Professional Development for Staff (9:00 AM-4:30 PM) (CPU) (WMH)  
: General Body Staff Meeting (4:30 PM) (WMH) (HM)
- 18 Sat : Submission of QP and MS of Pre-Board-2 Exam for Classes 10 & 12 (HUS to DHA)  
: Final Inspection of facilities by the Headmaster (9:00-11:00 AM) (Boarding Houses, Main Gate, Guest House, MSB, CDHs, Services Areas, Sports & Estate) (HOP, Manager Adm., Manager Electrical & Manager Civil)  
: Professional Development for Staff (9:00-10:30 AM) (WMH) (HLS &AMS)  
: Professional Development for Staff (10:30 AM-1:30 PM) (WMH) (CPU)  
: Academic Council Meeting (3:00-4:00 PM) (Library) (HM, DHA, HUS &HLS)  
: Department Meeting and Planning Session (4:00-5:30 PM) (Dept. Rooms) (HODs)  
: Welcome Dinner for all Staff (8:00 PM) (SCR) (F&B Manager & AVS Staff Club)
- 19 Sun : **Pupils of Classes 5 to 12 Return to School after the Winter Break under private and school arrangement (by 5:00 PM) (HSMs, Tutors, Dames, Manager Admin. & Travel Manager)**  
: Luggage Check (Boarding-Houses) (HSMs, Tutors & Dames)  
: Attendance Check (6:00 PM) (Boarding-Houses) (HSMs & Dames)  
: Welcome Dinner for all (8:00 PM) (CDHs) (F&B Manager)  
: Inspection of Toy Units (8:45 PM) (Boarding-Houses) (HSMs)  
: Formal Online Report on Students Not Returning on time (HSMs & SMO to HM by 9:00 PM)  
: Lights-Out (10:30 PM) (Boarding-Houses) (HSMs)
- 20 Mon : Day off for Unpacking & Settling in (Classes 4 to 12) (Boarding Houses) (HSMs, Dames & Tutors)  
: Experiential Learning for Class 5 Resumes (AMS)  
: Preparatory Leave for Classes 10 and 12 for Pre-Board-2 Exam  
: Publication of Prep & Remedial Schedule for classes 5 to 9 and 11 (HCA)  
: Publication of Remedial List (HCA)

- : **Last date for Submission of Subject Choice Form for ISC 2027 (Hard Copy) by parents to Academic Office**
  - : Webmaster's update on School Website commences
  - : Pastoral Council Meeting (9:30 AM) (Library) (HM, HOP)
  - : UIMO for Classes 5 to 9 (10:00-11:00 AM) (MSB)(ALD)
  - : Prefects' Council Meeting (10:30-11:30 AM) (Library) (HM & SMT)
  - : Play-Middle Class Dream of a Summer's Night by Mandali Talkies, Mumbai. Written and directed by Amitosh Nagpal (6:30-8:30 PM) (WMH) (MNG)
- 21 Tue : Opening of Semester Assembly (Entire School) (8:55 AM) (Central Courtyard) (HM, PSM & DCB)
- : **Normal Daily Schedule Commences for Classes 5 to 9 & 11**
  - : Inspection of Examination Readiness at WMH by the Headmaster (10:00 AM) (WMH) (DHA, HUS, COE & AO)
  - : **Pre-Board-2 Exam for Classes 10 & 12 commences (WMH) (COE)**
  - : Cultural Affairs Council Meeting (4:30-5:15 PM) (F4) (HM, HOA)
  - : Activity Programme Commences for Lower School (Classes 4 to 8) (COAC)
  - : Pre-Dinner Prep for Entire School Commences
- 22 Wed : Assembly (Classes 5-9 & 11) (8:55 AM) (Central Courtyard) (BTR)
- : Pre-Board-2 Exam for Classes 10 & 12 Continues (WMH) (COE)
  - : Submission of Hard Copy of QP and MS of Promotion Exam for Classes 9 and 11 (STs to HODs)
  - : Games Council Meeting (5:15 PM) (AVR) (PE Dept.)
- WEEK-2**
- 23 Thu : Pre-Board-2 Exam for Classes 10 & 12 Continues (WMH) (COE)
- : Food Committee Meeting (3:15-4:00 PM) (AVR) (F&B Manager)
  - : HSMs Combined Meeting (BD & GD) (6:00-7:30 PM) (AVR) (HM)
- 24 Fri : Assembly (Classes 5-9 & 11) (8:55 AM) (Central Courtyard) (Class 11, B-L Tutors)
- : Pre-Board-2 Exam for Classes 10 & 12 Continues (WMH) (COE)
  - : Updated Security, Fire, Earthquake drill manuals circulated online to all Administrative departments (Manager Administration) (5:00 PM)
  - : Lower School Tutors meeting with HM (5:15-5:45 PM) (AVR) (HOP)
- 25 Sat : Practice Assembly (Classes 5-9 & 11) (8:55 AM) (Central Courtyard) (Music Dept)
- : Pre-Board-2 Exam for Classes 10 & 12 Continues (WMH) (COE)
  - : Administrative Meeting with the Headmaster (9:30-10:30 AM) (HMO)
  - : Experiential Learning for Class 5 Freezes (AMS)
  - : Submission of Syllabus in Shared Drive for Promotion Examination for Classes 9 & 11 (HODs)
  - : AVE Farewell (6:30-9:30 PM) (Publication Room) (SPS)
  - : Dance School Farewell for Class 12 (6:00-8:00 PM) (Dance School) (RBB)
  - : Art & CDT Farewell for Class 12 (6:00-8:00 PM) (CDT Centre) (HOA)
  - : Farewell for the EM Prefects on (6:00-8:00 PM) (School café) (Event Coordinator)
- 26 Sun : **HOLIDAY — REPUBLIC DAY**
- : Republic Day Celebrations – Flag Hoisting (Whole School) (9:00 AM) (Circular Garden) (HM, History Dept.)
  - : Sports Gala for Classes 5 to 9 and 11 (10:00 AM-1:00 PM) (Pavilion) (PE Dept.)
- 27 Mon : Assembly (Classes 5-9 & 11) (8:55 AM) (Central Courtyard) (Class 11, J-M Tutors)
- : Pre-Board-2 Exam for Classes 10 & 12 Continues (WMH) (COE)
  - : Submission of Hard Copy of QP and MS of Promotion Exam for Classes 9 & 11 (HODs to HUS)
  - : Experiential Learning for Class 6 Resumes (AMS)
  - : Visit to 'Mahila Samiti', Tezpur, by CDT Activity students (Classes 9 & 11) (2:30-5:30 PM) (HNB)
  - : Activity Programme Commences for Upper School (Classes 9 and 11) (COAC)
- 28 Tue : Pre-Board-2 Exam for Classes 10 & 12 Continues (WMH) (COE)
- 29 Wed : Assembly (Classes 5-9 & 11) (8:55 AM) (Central Courtyard) (Class 11, K-D Tutors)
- : Pre-Board-2 Exam for Classes 10 & 12 Continues (WMH) (COE)

- : Submission of Internal Assessment Marks for Class 9 (STs, HODs to HUS)
- : Upper School Tutors meeting with HM (5:15-5:45 PM) (AVR) (HOP)

### **WEEK-3**

- 30 Thu : **Martyrs' Day**  
 : Webmaster's update on School Website concludes (DDA)  
 : Pre-Board-2 Exam for Classes 10 & 12 Continues (WMH) (COE)
- 31 Fri : Assembly (Classes 5-9 & 11) (8:55 AM) (Central Courtyard) (Class 11, S-N Tutors)  
 : Pre-Board-2 Exam for Classes 10 & 12 Continues (WMH) (COE)  
 : Publication of Syllabus for Promotion Examination for Classes 9 & 11 (AO to CTs)

### **FEBRUARY, 2025**

- 1 Sat : Practice Assembly (Classes 5-9 & 11) (8:55 AM) (Central Courtyard) (Music Dept)  
 : Pre-Board-2 Exam for Classes 10 & 12 Continues (WMH) (COE)  
 : Experiential Learning for Class 6 Freezes (AMS)  
 : Educis Story Telling Workshop for Classes 5 and 6 (2:00-4:30 PM) (Dance School) (HLS & DKP)  
 : House Farewell (6:30-10:30PM) (HSMs, tutors and dames)
- 2 Sun : **Saraswati Puja (DSB, PJB & LPB) – No Classes**  
 : Inter-House Lower School Art Competition (9:30 AM-12:30 PM) (Art Hall) (Art Department)  
 : Educis Story Telling Workshop for Class 7 (11:00 AM-1:30 PM) (WMH) (HLS & DKP)  
 : Educis Story Telling Workshop for Class 8 (2:30-5:00 PM) (WMH) (HLS & DKP)  
 : R. B. Magor Party for Jinari-Manas. (6:30-10:30 PM) (SCR) (PSM & RKM)
- 3 Mon : Assembly (8:55 AM) (WMH) (School Captain, HG & HB)  
 : **Pre-Board-2 Exam for Classes 10 & 12 Concludes (WMH) (COE)**  
 : NSTSE for Classes 5 to 9 (2:30-3:30 PM) (MSB) (ALD)  
 : Visit to Uttar Rangagora Garo Gaon Silk Weaving Centre by CDT Activity students (Classes 9 and 11) (2:30-5:30 PM) (AKM)  
 : Pupil Academic Council Meeting (3:30 PM) (Library) (HM, DHA, HUS & HLS)  
 : IPSC Equestrian Championship Mayo College Ajmer Commences (Riding Instructor)
- 4 Tue : **World Cancer Day**  
 : Review Lessons for Classes 10 & 12  
 : Submission of QP and MS of Promotion Exam for Classes 9 & 11 (HUS to DHA)  
 : Mark-Entry Ends for Pre-Board-2 Exam for Classes 10 & 12 (3:00 pm)  
 : Senior Management Team Meeting (3:30-4:30 PM) (HMO)  
 : Fire Fighting Training for selected students (3:30-5:00 PM) (Admin. Office) (Mgr. administration)  
 : 25<sup>th</sup> Inter-House Cricket Tournament Commences Day 1 (RCH)  
 : Formal Written Prep for Classes 9 & 11 concludes
- 5 Wed : Assembly (Academic Honours, Founders' Semester) (8:55 AM) (WMH) (EC, DHA, HUS, HLS)  
 : Verification of Marks of Pre-Board-2 Exam (Classes 10 & 12) (1<sup>st</sup> School) (STs)  
 : MIS Report to HM, DHA, HUS (Classes 10 & 12) (1:00 PM) (MIS-Co)  
 : School Council Meeting (4:45 PM) (Library) (AMS & PJB)  
 : 25<sup>th</sup> Inter-House Cricket Tournament Day 2 (RCH)

### **WEEK-4**

- 6 Thu : Review Meeting of Pre-Board-2 Exam for Classes 10 & 12 (3:00 PM) (Library) (HM, DHA, HUS)  
 : Food Committee Meeting (4:00-4:45 PM) (AVR) (F&B Manager)  
 : Publication of Teaching Responsibilities for Classes 10 & 12 (Batch of 2027) (HCA & DHA)  
 : 25<sup>th</sup> Inter-House Cricket Tournament Concludes Day 3 (RCH)  
 : IPSC Equestrian Championship Concludes Mayo College Ajmer Concludes (Riding Instructor)
- 7 Fri : Assembly (Classes 5-9 & 11) (8:55 AM) (WMH) (KNB)  
 : Prefects' Council Meeting (3:30-4:15 PM) (Library) (HM)  
 : Games Council Meeting (5:15 PM) (Pavilion) (PE Dept.)  
 : Resident Tutors Meeting with the Headmaster (8:30-9:00 PM) (HM)  
 : Submission of Answer Scripts of Pre-Board-2 Exam of Classes 10 & 12 to AO (STs)

- 8 Sat : English Language Paper for Classes 9 & 11 (MSB) (COE)  
: Inter-House Lower School Hindi Debate Competition (6:30-8:00 PM) (WMH) (Hindi Department)
- 9 Sun : Art Final Promotion Exam for Classes 9 & 11 (9:00 AM-1:00 PM) (Art Hall) (COE)  
: Tihu Picnic (10:00 AM-3:00 PM) (HSMs)
- 10 Mon : Preparatory Leave for Classes 9 & 11  
: Experiential Learning for Class 8 Resumes (AMS)  
: Submission of Packed Envelopes of Pre-Board-2 Mark Sheets only of Classes 10 & 12 (1:00 PM) (CTs to AO)  
: Inspection of Examination readiness for Classes 9 & 11 in MSB by the Headmaster (1:00 PM) (WMH) (DHA, HUS, COE & AO)
- 11 Tue : **Foundation Day Assembly (8:55 AM) (WMH) (Class 8, K-D Tutors)**  
: **Promotion Examination for Classes 9 & 11 Commences (9:35 AM) (MSB) (COE)**  
: **Orientation of Board Examinees 2025: ISC Pupils (2:30 PM) (WMH) (HM, DHA, HUS, HSMs & Dames)**  
: **Orientation of Board Examinees 2025: ICSE Pupils (3:15 PM) (WMH) (HM, DHA, HUS HSMs & Dames)**  
: HSMs Combined Meeting (BD & GD) (6:00-7:30 PM) (AVR) (HM)
- 12 Wed : Assembly (Classes 5-8) (8:55 AM) (Central Courtyard) (Class 8, B-L Tutors)  
: PBL for Classes 5 & 6 (Farm to Food) (9:00 AM-5:00 PM) (Kanyaka Farms) (HGD, SLR, AKY)  
: Promotion Examination for Classes 9 & 11 Continues (MSB) (COE)  
: Despatch of Pre-Board Examination Mark-sheet to Parents for Classes 10 & 12 (Despatch Dept.)

#### WEEK-5

- 13 Thu : PBL for Class 8 (9:00 AM-5:00 PM) (Heritage Conservation and Preservation, Tezpur) (IRM, AMS, SJA)  
: **ISC EXAMINATION – Environmental Science (1:30 PM) (WMH)**
- 14 Fri : Assembly (Classes 5-8) (8:55 AM) (Central Courtyard) (Class 8, S-N Tutors)  
: Promotion Examination for Classes 9 & 11 Continues (MSB) (COE)  
: **ISC EXAMINATION – English Language (1:30 PM) (WMH)**  
: **Last date to Receive Withdrawal Applications from the Parents for the Academic Year 2025-'26 (Classes 5 to 8)**
- 15 Sat : Practice Assembly (8:55 AM) (Central Courtyard) (Classes 5-8) (Music Dept.)  
: Promotion Examination for Classes 9 & 11 Continues (MSB) (COE)  
: Experiential Learning for Class 8 freezes (AMS)  
: Individual Hindi Poetry Recitation Competition (6:30-8:30 PM) (Central Courtyard) (Hindi Department)
- 17 Mon : Assembly (Classes 5-8) (8:55 AM) (Central Courtyard) (Class 8, J-M Tutors)  
: Experiential Learning for Class 7 Resumes (AMS)  
: **ISC EXAMINATION – Literature in English (1:30 PM) (WMH)**  
: Promotion Examination for Classes 9 & 11 Continues (MSB) (COE)
- 18 Tue : **ICSE EXAMINATION – English Language (10:30 AM) (WMH)**  
: Promotion Examination for Classes 9 & 11 Continues (MSB) (COE)
- 19 Wed : Assembly (Classes 5-8) (8:55 AM) (Central Courtyard) (Class 7, K-D Tutors)  
: Promotion Examination for Classes 9 & 11 Continues (MSB) (COE)

#### WEEK-6

- 20 Thu : Promotion Examination for Classes 9 & 11 Continues (MSB) (COE)  
: Submission of Syllabus in shared drive for Promotion Examination for Classes 5 to 8 (HODs)  
: PBL for Class 7 (Business Idea) (9:00 AM-5:00 PM) (SCR) (SGD, DSB, HNB)

- 21 Fri : Assembly (Classes 5-8) (8:55 AM) (Central Courtyard) (Class 7, B-L Tutors)  
 : Promotion Examination for Classes 9 & 11 Continues (MSB) (COE)  
 : **ICSE EXAMINATION – Literature in English (10:30 AM) (WMH)**  
 : **ISC EXAMINATION – Economics (1:30 PM) (WMH)**  
 : **ISC EXAMINATION – Biotechnology (1:30 PM) (WMH)**
- 22 Sat : Assembly on Mentorship Activity (Classes 5-8) (8:55 AM) (Central Courtyard) (RMP)  
 : Experiential Learning for Class 7 freezes (AMS)  
 : **ICSE EXAMINATION – Art Paper 1 (8:30 AM) (Art Hall)**  
 : Administrative Meeting with the Headmaster (9:30-10:30 AM) (HMO)  
 : **ISC EXAMINATION – Art Paper 1 (1:30 PM) (Art Hall)**  
 : Completion of Lower School syllabus for Promotion Exam (STs, HLS))  
 : **Promotion Examination for Classes 9 & 11 concludes (MSB) (COE)**
- 24 Mon : Assembly (Classes 5-9 & 11) (8:55 AM) (Central Courtyard) (Class 7, S-N Tutors)  
 : Review Lessons for Classes 9 & 11  
 : **ICSE EXAMINATION – Art Paper 2 (8:30 AM) (Art Hall)**  
 : **ISC EXAMINATION – Chemistry (1:30 PM) (WMH)**  
 : Academic Council Meeting (3:00-4:00 PM) (Library) (HM, DHA, HUS & HLS)  
 : Games Council Meeting (5:15 PM) (AVR) (P.E. Dept.)  
 : Guided Prep Commences for Lower School (HLS)
- 25 Tue : Review Lessons for Classes 9 & 11  
 : **ICSE EXAMINATION – Assamese & French (10:30 AM) (WMH)**  
 : Last date of Entering Marks & Subject Assessment Reports (Classes 9 & 11) in Sudo School (4:00 PM)  
 : Publication of Syllabus for Promotion Examination for Classes 5 to 8 (AO to CTs)  
 : Prefects' Council Meeting (3:15-4:00 PM) (Library) (HM)
- 26 Wed : **Maha Shivaratri**  
 : Assembly (Classes 5-9 & 11) (8:55 AM) (Central Courtyard) (Class 6, J-M Tutors)  
 : Verification of Promotion Exam Marks for Classes 9 & 11 (During CT interaction) (CTs)  
 : Text-Books distribution (Class of 2026) – 1<sup>st</sup> School (CTs & STs)  
 : Submission of Measured Syllabus for new Classes 10 & 12 (Class of 2026) (HODs to AO) (1:30 PM)  
 : Publication of Prep Schedules for Classes 10 & 12 (Class of 2026) (HCA)  
 : **Last date of Submission of Group III Subject Choice Form for ICSE 2027 (Hard Copy) by parents to Academic Office**

#### **WEEK-7**

- 27 Thu : Academic Year 'Zero Month' for New 10 & 12 Commences (Class of 2026)  
 : Submission of Question Papers & Marking Schemes for Classes 5 to 8 Promotion Examination (STs to HODs)  
 : Food Committee Meeting (3:30-4:15 PM) (AVR) (F&B Manager)
- 28 Fri : **National Science Day (Science Dept.)**  
 : Assembly (Classes 5-10 & 12) (8:55 AM) (Central Courtyard) (ALD)  
 : Submission of Answer Scripts of Promotion Exam of Classes 9 & 11 to AO (STs)

#### **MARCH, 2025**

- 1 Sat : Practice Assembly (Classes 5-10 & 12) (8:55 AM) (Central Courtyard) (Music Dept.)  
 : **ICSE EXAMINATION – Art Paper 3 (8:30 AM) (Art Hall)**  
 : IAYP Students leave for Selenghat Valley School (Boisahabi Tea Estate. Jorhat) (New Classes 10 and 12) (9:30 AM) (SLR, NCS)  
 : Health Camp in Uttar Rangagora Garo Gaon (9:00 AM-1:00 PM) (HSSL, SMO)  
 : MIS Report to HM, DHA, HUS (Classes 9 & 11) (11:00 AM) (MIS-Co)  
 : **ISC EXAMINATION – Art Paper 2 (1:30 PM) (Art Hall)**  
 : Printing of Mark Sheet for Classes 9 and 11 (MIS-Co)  
 : Submission of Question Papers & Marking Schemes for Classes 5 to 8 Promotion Examination

- (HODs to HLS)
- : Deadline to Submit Calendar Inputs for Summer Semester 2025 (Staff to HCA) (5:00 PM)
  - : Inter-House Table Tennis Competition Commences (RDM)
  - : Inter-House Lower School English Debate Competition (6:30-8:30 PM) (Central Courtyard) (NVP)
- 2 Sun : EVS, ENA field trip for Classes 10 and 12 (EVS Dept.)
- : Inter-House Table Tennis Competition Concludes (RDM)
  - : IAYP Students Return from Selenghat Valley School (Boisahabi Tea Estate, Jorhat) (New Classes 10 and 12) (5:00 PM) (SLR, NCS)
  - : Tihu Farewell (6:00-10:30 PM) (HSMs)
- 3 Mon : Assembly (Classes 5-10 & 12) (8:55 AM) (Central Courtyard) (Class 6, K-D Tutors)
- : **ISC EXAMINATION – Mathematics (1:30 PM) (WMH)**
  - : Community Service Programme for New Class 12 (Batch of 2026) Commences (HSSL)
  - : Hand-made organic soap-making workshop for selected students. (3:00-5:00 PM) (Chemistry Lab) (ALD / SLR)
  - : Review Meeting for Classes 9 & 11 (5:00-6:00 PM) (Library) (HM, DHA & HUS)
  - : Formal Written Prep for Lower School Concludes
- 4 Tue : **National Safety Week commences (CPU)**
- : **ICSE EXAMINATION – Mathematics (10:30 AM) (WMH)**
  - : Publication of Results of Classes 9 & 11 (DHA / Co-MIS)
  - : Submission of packed envelopes (Mark-sheet only) of Promotion Exam of Classes 9 & 11 (CTs to AO) (1:00 PM)
  - : Senior Management Team Meeting (3:30-4:00 PM) (HMO)
  - : Activity Programme Concludes for Lower School (COAC)
- 5 Wed : Assembly (Classes 5-10 & 12) (8:55 AM) (Central Courtyard) (Class 6, B-L Tutors)
- : **ISC EXAMINATION- Business Studies (1:30 PM) (WMH)**
  - : Prefects' Council Meeting (3:30PM-4:15 PM) (Library) (HM)
  - : Resident Tutors Meeting with the Headmaster (8:30-9:00 PM)

#### **WEEK-8**

- 6 Thu : **ICSE EXAMINATION – Hindi (10:30 AM) (WMH)**
- : Submission of Question Papers & Marking Schemes for Classes 5 to 8 Promotion Examination (HLS to DHA)
  - : Despatch of Promotion Examination Mark-sheet to Parents for Classes 9 & 11 (Despatch Dept.)
- 7 Fri : Assembly (Classes 5-10 & 12) (8:55 AM) (Central Courtyard) (Class 6, S-N Tutors)
- : **ISC EXAMINATION – Physics (1:30 PM) (WMH)**
  - : School Council Meeting (4:45 PM) (Library) (AMS & PJB)
  - : Guided Prep Concludes for Lower School (HLS)
  - : Deadline to Submit Draft Calendar Inputs for Summer Semester 2025 (HCA to HM) (5:00 PM)
- 8 Sat : **International Women's Day (8:00 PM) (SCR) (DSB, HMD & SMO)**
- : Community Service Programme for New Class 12 (Batch of 2026) Concludes (HSSL)
  - : Inter-House Upper School Hindi Debate Competition (6:30-8:00 PM) (Central Courtyard) (Hindi Department)
- 9 Sun : **National Safety Week concludes (CPU)**
- 10 Mon : **ICSE EXAMINATION – History & Civics (10:30 AM) (WMH)**
- : **ISC EXAMINATION – History (1:30 PM) (WMH)**
  - : Design-N-Experiment competition (3:00-4:30 pm) (Chemistry Lab) (Chemistry dept.)
  - : HSMs Combined Meeting (BD & GD) (6:00-7:30 PM) (AVR) (HM)
- 11 Tue : Headmaster's Review of the Riding School (4:00 PM) (Riding School)
- 12 Wed : **ICSE EXAMINATION – Geography (10:30 AM) (WMH)**
- : **ISC EXAMINATION – Commerce (1:30 PM) (WMH)**
  - : Food Committee Meeting (3:30-4:15 PM) (AVR) (F&B Manager)

: Prefects' Council Meeting (4:15-5:00 PM) (Library) (HM)

### **WEEK-9**

- 13 Thu : Inter-House Marathon Competition (SKP)
- 14 Fri : **HOLIDAY — HOLI**  
[Celebrations of the 'Festival of Colours' (Pavilion) (9:15-11:30 AM) (HSMs, Dames & Tutors)]  
: Special Holi Lunch for all Staff (12:30 PM) (SCR) (Staff club)
- 15 Sat : **3<sup>rd</sup> Language Examination for Classes 5 to 8 (9:45-10:45 AM) (COE)**  
: IAYP Orientation for Teachers by Mr. Bivujit Mukhoty, Program Manager IAYP (3:00-5:00 PM) (SCR) (COAC)  
: IAYP Orientation for New Classes 10 &12 by Mr. Bivujit Mukhoty, Program Manager IAYP (6:30-8:30 PM) (SCR) (COAC)
- 16 Sun : Inter-House Chess Competition (10:00 AM-4:00 PM) (MSB) (DKP)
- 17 Mon : Preparatory Leave for Classes 5 to 8  
: Meeting with the Senior Management Team for the finalization of the Summer Semester Calendar (9:00 AM-Noon) (HMO) (HM)  
: Classroom Arrangement for Lower School Promotion Exam (COE, AO)  
: **ICSE EXAMINATION – Physics (10:30 AM) (WMH)**  
: Inspection of Examination readiness for Classes 5-8 by the Headmaster (12:30 PM) (DHA, HLS, COE & AO)  
: **ISC EXAMINATION – Accounts (1:30 PM) (WMH)**
- 18 Tue : **Promotion Examination for Classes 5 to 8 Commences (MSB) (COE)**
- 19 Wed : Promotion Examination for Classes 5 to 8 Continues (MSB) (COE)  
: **ICSE EXAMINATION – Group III Elective (10:30 AM)**  
: **ISC EXAMINATION – Political Science (1:30 PM) (WMH)**

### **WEEK-10**

- 20 Thu : Promotion Examination for Classes 5 to 8 Continues (MSB) (COE)
- 21 Fri : **International Day of Happiness**  
: Promotion Examination for Classes 5 to 8 Continues (MSB) (COE)  
: **ICSE EXAMINATION – Chemistry (10:30 AM) (WMH)**  
: **ISC EXAMINATION – Biology (2:00 PM) (WMH)**
- 22 Sat : **World Water Day (EVS Dept.)**
- 24 Mon : Promotion Examination for Classes 5 to 8 Continues (MSB) (COE)  
: **ICSE EXAMINATION – Biology (10:30 AM)**  
: **ISC EXAMINATION – Computer Science (1:30 PM) (WMH)**
- 25 Tue : Promotion Examination for Classes 5 to 8 Continues (MSB) (COE)
- 26 Wed : Promotion Examination for Classes 5 to 8 Continues (MSB) (COE)  
: **ICSE EXAMINATION – Commercial Studies (10:30 AM)**  
: **ISC EXAMINATION – Physical Education (1:30 PM) (WMH)**

### **WEEK-11**

- 27 Thu : Promotion Examination for Classes 5 to 8 Continues (MSB) (COE)  
: **ICSE EXAMINATION – Environmental Science (10:30 AM)**
- 28 Fri : Promotion Examination for Classes 5 to 8 Continues (MSB) (COE)  
: **ISC EXAMINATION – Sociology (1:30 PM) (WMH)**
- 29 Sat : Administrative Meeting with the Headmaster (9:30-10:30 AM) (HMO)

- : **End of Semester Report to HM (5:00 PM) (DHA, HUS, HLS, HOP, HMA, HOA, SMO, Sports Coordinator to EOHM online)**
  - : Inter-House Upper School English Debate Competition (Finals) (6:30-8:00 PM) (Central Courtyard) (MIC Debating)
- 31 Mon : **HOLIDAY — EID-UL-FITR**

**APRIL, 2025**

- 1 Tue : **Promotion Examination for Classes 5 to 8 concludes (MSB) (COE)**  
: Senior Management Team Meeting (3:30-4:00 PM) (HMO) (HM)
- 2 Wed : **ISC EXAMINATION – Psychology (1:30 PM) (WMH)**  
: Review Lessons for Classes 5 to 8 (STs)  
: Games Council Meeting (5:15 PM) (AVR) (P.E. Dept.)

**WEEK-12**

- 3 Thu : Review Lessons for Classes 5-8 till break (STs)  
: Submission of Answer Scripts of Classes 5 to 8 (STs to CTs)  
: Last date of Entering Marks & Subject Assessment Reports (Classes 5 to 8) in Sudo School (3:00 PM)  
: Prefects' Council Meeting (3:30-5:00 PM) (Library) (HM)
- 4 Fri : Day-Off for Packing after Verification of Marks (HSMs & Dames)  
: Verification of Marks for Classes 5 to 8 (After breakfast) MSB (CTs)  
: MIS Examination Reports for Classes 5 to 8 to HM, DHA, HLS (1:00 PM) (MIS-CO)  
: **ISC EXAMINATION – Geography (1:30 PM) (WMH)**  
: Review Meeting for Classes 5 to 8 (Library) (3:00-5:00 PM) (HM, DHA, HUS & HLS)
- 5 Sat : Printing of Promotion Examination Mark-sheet for Classes 5 to 8 (9:00 AM) (MIS-CO)  
: Mark-Sheets Signature by Lower School Class Teachers (AO to CT) (1:00 PM)  
: **ISC EXAMINATION – Art Paper 5 (1:30 PM) (Art Hall)**  
: **Departure of Pupils for Bihu Break under travelling School Arrangement and Private arrangement by 2:00 PM (HSMs, Dames & Travel Manager)**  
: Submission of Packed Envelopes (Mark-sheets & Answer Scripts) of Classes 5 to 8 (4:00 PM) (CTs to AO)

- 6 Sun : **Vacation Staff Leave for Bihu Break**
- 14 Mon : **HOLIDAY — BOHAG (RANGALI) BIHU**
- 15 Tue : **HOLIDAY — BOHAG (RANGALI) BIHU**
- 16 Wed : **HOLIDAY — BOHAG (RANGALI) BIHU**

**WEEK-13**

- 18 Fri : **HOLIDAY — GOOD FRIDAY**
- 20 Sun : **HOLIDAY — EASTER**
- 25 Fri : Inspection of Facilities (Main Gate, Guest House, VIP Annexe, MSB, CDHs, Services & Administration areas, Sports & Estate) Manager Electrical, Manager Civil, Manager: Estate & Administration (9:00 AM-2:00 PM)  
: **Dames Return to School after Bihu Break (5:00 PM)**
- 26 Sat : Dames Review of Maintenance Work in Respective Boarding Houses (9:00 AM-2:00 PM) (Manager Electrical, Manager Civil, Manager: Estate & Administration)  
: **Vacation Staff Return to School After Bihu Break (5:00 PM)**
- 27 Sun : **Pupils Return to School after the Bihu Break for the New Academic Year 2025-'26 under Private**



**and School Arrangement (by 5:00 PM) (HSMs, Tutors, Dames, Manager: Estate & Administration & Travel Manager)**

- : Luggage-Check (Boarding-Houses) (HSMs, Tutors & Dames)
  - : Attendance-Check (7:00 PM) (Boarding-Houses) (HSMs & Dames)
  - : Welcome Dinner for All Pupils (8:00 PM) (CDHs) (F&B Manager)
  - : Inspection of Toy Units (8:45 PM) (Boarding-Houses) (HSMs)
  - : 'Lights-Out' (10:30 PM) (Boarding-Houses) (HSMs)
  - : Online Report on Pupils Not Returning on Time (HSMs & SMO to HM) (9:00 PM)
- 28 Mon : Webmaster's update on School Website commences (DDA)
- : Day-Off for Unpacking & Settling-in (Boarding Houses) (HSMs, Dames & Tutors)
  - : Academic Council Meeting (9:30-10:30 AM) (Library) (HM, DH, DOS, HLS)
  - : Department Meeting & Planning Session (10:30-11:30 AM) (Dept. Rooms) (HODs)
  - : Arrangements for Induction Day (MSB) (HMA, A.O)
- 29 Tue : **Induction Day Staff Meeting (9:30-10:30 AM) (WMH) (HMA)**
- : Briefing of Prefects on the '2025 Induction Day' Programme (10:45 AM-11:15 AM) (Library) (HM, SMT & HMA)
  - : Orientation for Student Buddies and Ushers (11:30 AM-Noon) (WMH) (HMA)
  - : Submission of Hard Copy of Syllabus Break-up for Classes 5 to 12 for the Academic Year 2025-'26 to AO (HODs)
  - : Dry-Run for Induction Day (3:30 PM) (HMA)
- 30 Wed : **Induction Day for New Admissions 2025 (9:00 AM) (HM, HMA & Admissions Officer)**
- : Staff & Pupils on Duty to Report at Designated Venues (8:30 AM) (HMA)
  - : Induction Day Programme for New Parents (3:00-4:00 PM) (WMH) (HM, SMT & HMA)
  - : Ice Breaking Session for New Pupils (3:30 PM) (Pavilion) (PE Dept.)
  - : Academic Orientation for New Pupils of Classes 4 to 8 (6:30-7:15 PM) (WMH) (HM, HOP, DHA & HLS)
  - : Academic Orientation for New Pupils of Classes 9 & 11 (7:15-8:00 PM) (WMH) (HM, HOP, DHA & HUS)
  - : House Meetings & Orientation of New Pupils (8:45 PM) (House Common Rooms) (HSMs, Dames & Tutors)

**MAY, 2025**

**WEEK-14**

- 1 Thu : Opening of Semester Assembly (Classes 5 to 12) (8:55 AM) (WMH) (HM)
- : **New Academic Year 2025-'26 Commences (Classes 5 to 12)**
  - : Formal Written Prep Commences (DHA, HUS and HLS)
  - : Pastoral Care Committee Meeting (6:30-7:30 PM) (AVR) (HM)



### **PROPOSED EVENTS**

- University Career Talk sessions for Class 12 (New) students (January / February, 2025) (DKP)
  - ▶ **Sharda University Career Talk:** Featuring Karmeswar Kalita on the topic "Various - Fun with Numbers."
  - ▶ **Glion Institute of Higher Education, Switzerland:** Featuring Kanika Khattar on the topic "How to Build a Future in Sports Management and Culinary Arts."
- Leadership Training Programme for the new Prefectorial Body from 24<sup>th</sup> to 27<sup>th</sup> of February
- Leadership Training Programme by Dr. Manikandan Sundaresan on 10<sup>th</sup> & 11<sup>th</sup> of May

**OUTLINE SCHOOL CALENDAR 2025**

**Winter Semester**

19<sup>th</sup> January (pupils return) – 5<sup>th</sup> April (pupils leave)

**BIHU BREAK**  
**6<sup>th</sup> April – 26<sup>th</sup> April**



**Summer Semester**

27<sup>th</sup> April (pupils return) – 16<sup>th</sup> July (pupils leave)

**SUMMER BREAK:**  
**17<sup>th</sup> July – 28<sup>th</sup> August**

**Founders' Semester**

25<sup>th</sup> August (pupils of Classes 9-12 return)

29<sup>th</sup> August (pupils of Classes 4-8 return)

**Attendance on the first & last day of every Semester is mandatory.**

